

# Chaudhary Charan Singh University Meerut



## Ordinances

[Effective from the Session: 2020-21 onwards]

## BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)

# **CHAUDHARY CHARAN SINGH UNIVERSITY, MEERUT**

## **ORDINANCES AND REGULATIONS**

### **BACHELOR OF BUSINESS ADMINISTRATION (B.B.A) PROGRAMME**

**(Applicable w.e.f. Session 2020 – 2021)**

1. Bachelor of Business Administration (BBA) shall be a Three Year Degree Course spread over six semesters. There shall be two semesters in a year and each semester shall ordinarily consist of 90 teaching days.
2. The minimum qualification for admission to the first semester of BBA program shall be 10+2 in any discipline with 45% marks in aggregate (For *SC/ST* candidates 40%).
3. Admission to BBA shall be made as per rules framed in that behalf from time to time by CCS University, Meerut and/or the state Government.
4. Admission to BBA course shall be in the First Semester only and in no case the direct admission shall be made in second or subsequent semesters. The university, however, may allow in genuine cases, transfer of the candidate from one institute/College to another institute/College as per University rules.
5. Medium of instruction and examination in BBA Course shall be English. However instructions and conduct of class may be in Hindi and English both.
6. In addition to theory courses, there shall be Viva-voce and Practical as prescribed in the syllabi of these courses. Each theory Course shall normally comprise of 45 lecture hours per semester.
7. Each theory paper will be of 100 marks. At the end of the semester external examination will be conducted by the University with Max. Marks 75. The Internal / Sessional examination will carry Max. Marks 25.
8. Internal / Sessional marks shall be awarded on the basis of internal tests, quizzes, class assignments, seminars, etc. Out of 25 marks for internal Assessments, 15 marks shall be for two recorded internal tests and 10 marks for quizzes, class assignments etc.
9. The minimum passing marks in each Paper / Viva-voce / Practical shall be 40% of the total marks of internal Assessment and external Examination taken together. The Minimum passing marks in aggregate shall be 50% marks in each semester.
10. The paper on “Environmental Studies” shall be of qualifying nature and will be governed by the rules of University. This paper will be a part of first Semester curriculum. This paper will have Max. Marks 100 and 33 as minimum passing marks.

11. Practical Examination/ Viva voce examination would be conducted by a panel of examiners to be appointed by the University as per university norms.
12. The rules and regulations for the conduct of the End-Semester University Examinations and the Practical Examinations would be the same as prescribed by the University for other UG Examinations.
13. If a candidate fails in a course and re-appears in Back papers/ Ex-student to clear that course, the Internal Assessment awards would remain the same as he/she obtained in the first attempt.
14. The candidate for BBA Course must complete all the requirements of the course including the examination within a maximum period of six years from the date of start of the first semester in which he/she was initially admitted. If a candidate fails to do so, he/she would cease to be the student BBA course.
15. A student has to put in a minimum 75% attendance in a paper / course concerned as per university rules.
16. Re-evaluation/Challenge evaluation of answer books of BBA and scrutiny will be as per the university rules.
17. If a candidate is found using unfair means in any paper he/she would be governed by rules of the University in the regard.

### **PROMOTION RULES FOR BBA COURSE**

18. **“General Rules regarding semester for all courses applicable with effect from 2017-18”** dated 9 January 2018 released by controller of examination, C.C.S. University Meerut will prevail. If the University make any changes in these rules, the changed rules will be applicable from time to time.
19. Grace marks will also be applicable as given in General rules as mentioned in point no.18 above
20. The award of division shall be as under
  - First division – 60% or above marks.
  - Second division - 50% or above but less than 60% marks.

21. Application of CCS University rules & regulations:

- (a) In case any doubt or the cases not covered by the above rules, the rules and regulations prescribed by thr CCS University will prevail.
- (b) The C.C.S. University rules/ordinances shall be binding and will over ride any rules by other regulatory body.

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