



Curriculum Vitae

Name: SONAL BHUSHAN

E-mail Id: sonal.2324@gmail.com

Contact no: +91 9219665845

Postal Address: C-3 Moti Prayag colony,

near Heritage mall, Garh road,

Meerut, Uttar Pradesh, India, PIN-250004

PROFESSIONAL SUMMARY

- **Tenacious Quest for Success + Learning.** Earned Gold Medal in Masters Degree (Social Work) – gaining hands-on experience in field research and community-engagement projects
- **Results-Driven Leadership.** Heading multiple projects – leading cross-functional teams – delivering project goals- sponsor communication – Reporting
- **Dependable.** Promoted to position of increased responsibility

ACADEMIC QUALIFICATIONS

UGC NET Qualified (Social Work) 2022

Master of Social Work (**gold medalist**), C.C.S. University, Meerut, India, 2012-2014.

P.G. Diploma in **NGO Management**, Lucknow University, India, 2011- 2012.

Bachelor of Commerce, Mumbai University, India, 2006-09.

Diploma in **2D Animation Film making & Technology**, 2005-07, ICAAT, Mumbai, India

HSC, March 2005, St' Ann's senior secondary school, Roorkee, India

LANGUAGE PROFICIENCY

Advanced English Proficiency **IELTS score: CLB 10**

Native Hindi User

WORK EXPERIENCE

<p>June 2007- January 2009</p>	<p>Flash Animator and Team leader</p> <p><i>Zeus Learning System Pvt Ltd, Mumbai, INDIA</i></p> <ul style="list-style-type: none">• Worked as a 2D flash designer in a reputed organization.• Executed designing projects under notified deadlines.• <u>Promoted to Team Lead in second year of employment.</u>• Managed a team of eight members to deliver projects under deadlines for Discovery projects.• Played responsibility for client rework and team's effective relations.
<p>August 2009 – July 2011</p>	<p>Field Supervisor</p> <p><i>Gudiya – NGO, Roorkee, INDIA</i></p> <ul style="list-style-type: none">• Executed programs on site.• Carried out rural visits and communicated with communities.• Provided supervision in organizing camps.
<p>April 2014 - ONGOING</p>	<p>Project Coordinator</p> <p>Promoted to Project Head in October 2019</p> <p><i>NEER Foundation, Meerut, INDIA</i></p> <p>www.theneerfoundation.org</p> <p>Natural Environment Educational & Research Foundation is a Meerut based nongovernmental registered society working towards water conservation, natural water resources rejuvenation and environment preservation, since its inception in year 2004.</p> <p>It is a well known organization for its river revival programs and research data on pollution in various aspects of environment. Publications of news and reports number more than a thousand till date in Hindi and English dailies. Through its numerous projects, NEER has been capable in combating Climate Change through its conservation projects and promotion of organic farming techniques.</p> <p>Roles & Responsibilities:</p> <ul style="list-style-type: none">• Organize administrative work for projects.• Direct communications with national and international sponsors.• Grant and proposal writing with budget composition.• Manage teams for field work and on site work.• Participate and represent the foundation in numerous trainings, seminars and meetings.• Document project progress, report and evaluate.

	<p style="text-align: center;">ROLE IN MAJOR PROJECTS UNDERTAKEN:</p> <p>A. Project: From Burning to Composting Partner: HCL Foundation Year & Duration of assignment (months): 2019-2021 Total Budget of the assignment: 43,00,000 INR Role: Coordination among Field Assistants, Mapping project progress, Documentation, Client communication</p> <p>B. Project: Alternate practices to control and check biomass and crop residue burning in open field in Western Uttar Pradesh (50 pits) Name of Partner: Centre For Environment Education (CEE) & GEF Small Grants Programme (SGP) UNDP Year & Duration of assignment (months): 2015-17 & 25 Months Total Budget of the assignment: 33,98,000 INR Role: Proposal writing, Budgeting, Managed teams for field work and on site work, Tracking project progress, Documentation of progress, Client communication, Evaluation & Monitoring project</p> <p>C. Project: To provide individual water filters in each household of the village. Name of Partner: Water Collective, U.S.A. Year & Duration of assignment (months): 2016-17 & 14 Months Total Budget of the assignment: 43,90,000 INR Role: Proposal writing, Budgeting, Tracking project timeline, Documentation, Client communication</p> <p>D. Project: East Kali River Waterkeeper Name of Partner: Waterkeeper Alliance, U.S.A Year of Inception: Ongoing since 2015 Role: Act as East Kali River Waterkeeper</p> <p>➤ Represented East Kali River Waterkeeper at South Asia Regional Summit held in Nepal in September 2019.</p> <p>➤ Attended Waterkeeper Annual Conference held in Washington D.C., U.S.A. between 08-12 June 2022.</p>
Feb 2021 - ONGOING	<p>Guest Faculty, Master of Social Work (MSW) Programme, Dept. of Sociology <i>Chaudhary Charan Singh University Campus, Meerut, India</i></p>

SKILLS

- Supervise a team of up to 10 people
- Plan, organize, direct, control and evaluate the delivery of social and community service programs
- Establish administrative procedures
- Participate in policy development by preparing reports and briefs for management committees and working groups
- Plan, administer and control budgets for projects, programs, support services and equipment
- Microsoft office, Excel, PowerPoint & Publisher
- Creative Designing
- Proposal & Grant Writing expertise

PERSONAL INTERESTS

Read,
Travel & Explore,
Music,
Sketch,
Craft,
Interact with new people,
Activist for Stray Animals,
Cook different cuisines.

FAMILY

Father's Name: Mr. Mukesh Bansal, Businessman

Mother's Name: Mrs. Reema Bansal, Social Activist

Husband's Name: Mr. Abhishek Bhushan, Entrepreneur

Children: Roshni Bhushan, 6 years old Daughter

PERSONAL INFORMATION

Date & Place of Birth: January 6, 1988 at Roorkee, Uttarakhand, INDIA

Country of Residence: INDIA