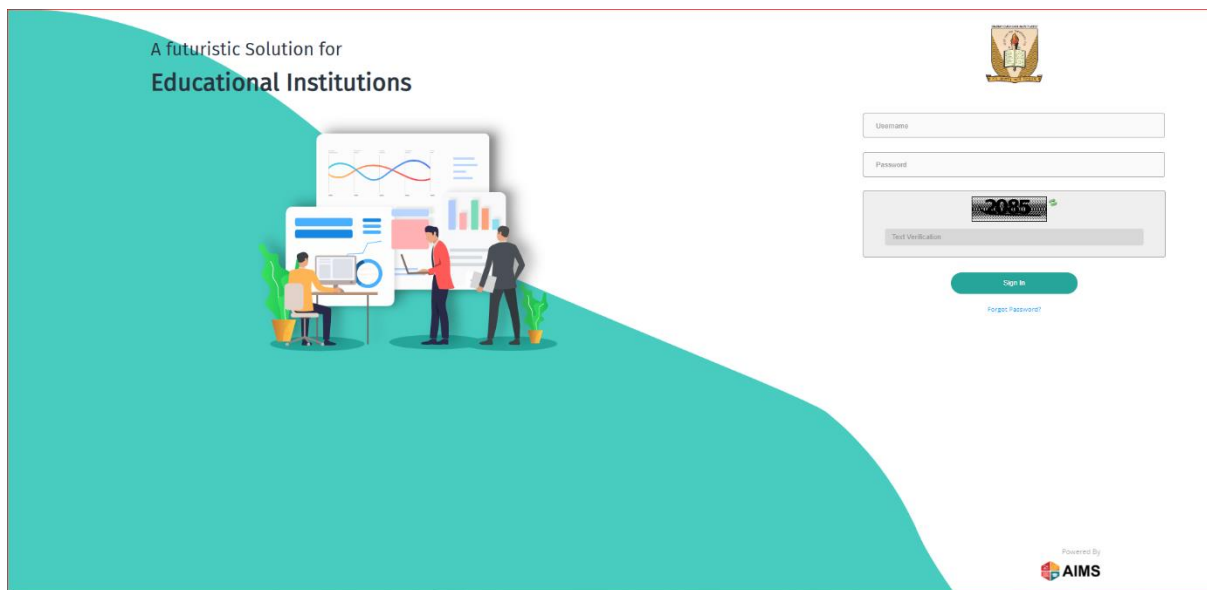


## College Exam Form Verification Process

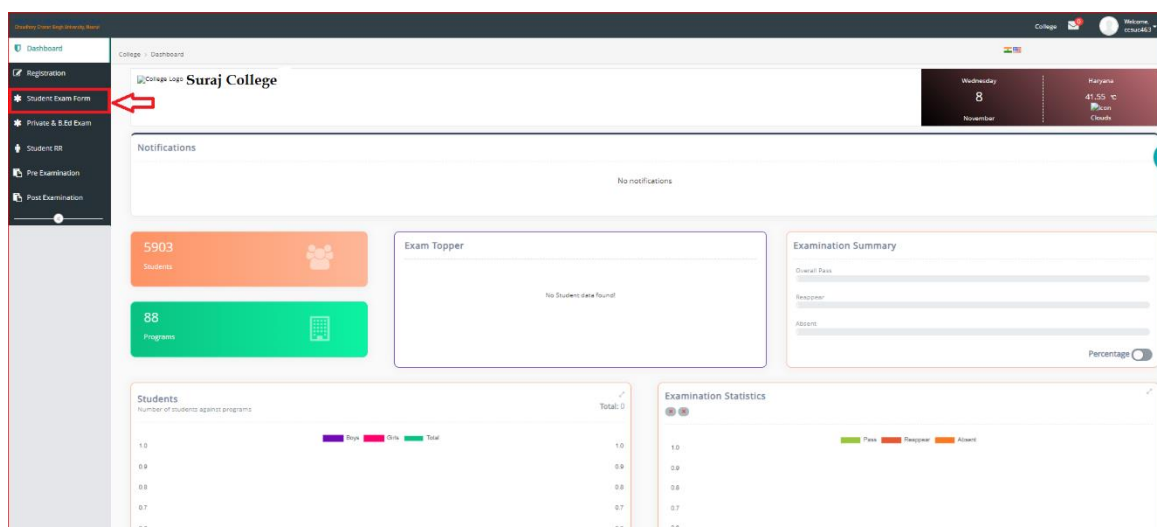
- ❖ Following steps to be followed by colleges to verify the exam forms filled by students:

Use the below link to login into college portal, college have to enter their username and password at the login page. Link: <https://ccsu.aimserp.co.in/>

**Note:** Colleges who don't have their login credentials, they may request their logins on this mail id "[helpdeskaimserp@gmail.com](mailto:helpdeskaimserp@gmail.com)" by sending a request on college letter head.



- ❖ After login, user have to click on Student Exam Form button at the navigation tab on the left hand side of the portal.



- ❖ For verifying the students user have to fill all the parameters, then click on Get Students button.

- ❖ Against each student in Actions button, options will come as below:
  - Download Form (from here college can download the exam form of the student)
  - Verify

	Enrollment Number	Student Name	Exam Roll Number	Exam Form Number	Amount Paid	Transaction Number	Transaction Date	College Verification Status	University Verification Status	Actions
<input type="checkbox"/>	22455665	SONI	23010000003	230088892	2390.0	MCCSU276212177	2023-11-03	Submitted		<a href="#">Download</a> <a href="#">Verify</a> <a href="#">Actions</a>

- ❖ After clicking on verify the form will open for student, user have to check the subjects and then click on verify button again. Forms stands verified from college side.

	Subject Classification	Classification Name	Paper Code			Paper		
			Paper ID	Paper Name	Paper Type	Credit	Total Marks	
<input checked="" type="checkbox"/>	Main Subject	BOTANY	<input checked="" type="checkbox"/> 0540703T	ISD_040460	PLANT SYSTEMATICS	Theory	4	100
			<input checked="" type="checkbox"/> 0540707R	ISD_040464	INDUSTRIAL TRAINING / RESEARCH PROJECT	Practical	0	100

Buttons: [Close](#) [Verify](#) [Verify](#)



- ❖ After college verification from college. All the verified students will come as Verified in the grid.

The screenshot displays the 'Student Exam Form Verification' page. It features a sidebar with navigation options: Dashboard, Registration, Student Exam Form, Private & B Ed Exam, Student ER, Pre Examination, and Post Examination. The main content area is titled 'Exam Form Verification' and contains a form with the following fields:

- College: CHAUDHARY CHARAN SINGH UNIVERSITY, MEERUT
- Program Type: Post Graduate
- Private/Regular: Regular
- Semester/Term/Yearly: Semester
- Program Name: M.A. SANDHIT - NDP
- Intake Year: 2022
- Term Number/Semester/Program/Year: Semester 1
- Exam Category: Regular Back Paper Exam
- Exam Type: Back Paper
- Back Paper Status: PAPERBACK
- University Verification Status: Select
- College Verification Status: Select

Below the form is a search bar and a table of verified students. The table has the following columns: #, Enrollment Number, Student Name, Exam Roll Number, Exam Form Number, Amount Paid, Transaction Number, Transaction Date, College Verification Status, University Verification Status, and an Actions column.

#	Enrollment Number	Student Name	Exam Roll Number	Exam Form Number	Amount Paid	Transaction Number	Transaction Date	College Verification Status	University Verification Status	Actions
01	2245602	ANUJ SHARMA	23010000007	230088899	1190.0	MCCSU1448127203	2023-11-06	Verified		Actions

**\*\* Note:** For any further assistance you may contact on our helpline No. 0121-2997771, 0121-2997772.