



# चौधरी चरण सिंह विश्वविद्यालय मेरठ

Chaudhary Charan Singh University, Meerut

पत्रांक : सम्बद्धता/3313  
दिनांक :- 08.11.2023

सेवा में,

01. सचिव/प्राचार्य/प्राचार्या,  
समस्त सम्बद्ध महाविद्यालय/संस्थान,  
चौधरी चरण सिंह विश्वविद्यालय, मेरठ।

02. समस्त विभागाध्यक्ष/समन्वयक/निदेशक  
चौधरी चरण सिंह विश्वविद्यालय परिसर, मेरठ।

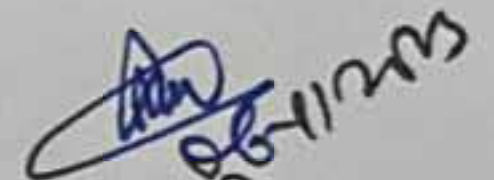
महोदय,

कृपया सचिव, विश्वविद्यालय अनुदान आयोग, नई दिल्ली के पत्रांक: एफ02-71/2022 (सी0पी0पी0-II) दिनांक 03.07.2023 का सन्दर्भ ग्रहण करने का कष्ट करें, जिसके द्वारा उच्च शिक्षण संस्थानों द्वारा छात्र/छात्राओं का प्रवेश निरस्त हो जाने अथवा छात्र/छात्राओं के द्वारा प्रवेश वापस लिये जाने के उपरान्त उनके द्वारा प्रवेश हेतु जमा की गयी शुल्क को वापस न किये जाने के सन्दर्भ में प्राप्त शिकायतों का संज्ञान लेते हुए छात्र/छात्राओं के द्वारा जमा किये गये शुल्क को वापस किये जाने हेतु एक पालिसी का निर्धारण किया गया है।

उक्त के सम्बन्ध में अवगत कराना है कि उपरोक्त पत्र की प्रति इस पत्र के साथ संलग्न करते हुए आपको सूचित किया जाता है कि पत्र में उल्लिखित निर्देशानुसार कार्यवाही करने का कष्ट करें।

संलग्नक:- उपरोक्तानुसार।

भवदीय,

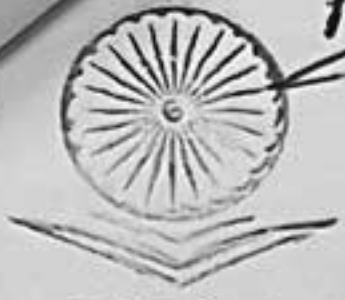
  
08-11-2023  
कुलसचिव

प्रतिलिपि:-

01. सचिव कुलपति को मा0 कुलपति महोदया के संज्ञानार्थ।
02. सचिव कुलसचिव को कुलसचिव महोदय के सूचनार्थ।
03. प्रेस प्रवक्ता, चौधरी चरण सिंह विश्वविद्यालय, मेरठ को सूचनार्थ एवं आवश्यक कार्यवाही हेतु।
04. प्रभारी वेबसाइट, चौधरी चरण सिंह विश्वविद्यालय, मेरठ को सूचनार्थ एवं आवश्यक कार्यवाही हेतु।

1  
प्रधान सहायक (सम्बद्धता)





ज्ञान-विज्ञान विमुक्तये

प्रा. मनिष र. जोशी  
सचिव

Prof. Manish R. Joshi  
Secretary

A-6538  
31-10-23  
RVL 6780  
28/10/23  
V(0/29/3/68  
28/10/23



सत्यमेव जयते



भारत 2023 INDIA

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II)

3 July 2023 / 12 अषाढ़ 1945

Subject: Fee Refund Policy 2023-24

Respected Madam/Sir,

The University Grants Commission receives many representations/complaints from the students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

Students should be allowed a full refund of fees within a specified period to opt for a course they choose.

The Commission has considered the matter in its 570th meeting held on 27 June 2023, and after considering the relevant factors decided, the following fee refund policy for the academic session 2023-24:

- Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admission/migrations of students up to 30 September 2023 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2023.

For any admission schedule extending/commencing beyond/after 31 October 2023, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more <b>before</b> the formally notified last date of admission
(2)	90%	Less than 15 days <b>before</b> the formally notified last date of admission
(3)	80%	15 days or less <b>after</b> the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days <b>after formally</b> notified last date of admission
(5)	00%	More than 30 days <b>after</b> formally notified last date of admission

Contd...

नमो भूयते कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE

बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002 | Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337 | Fax : 011-2323 8858 | E-mail : secy.ugc@nic.in

Amir



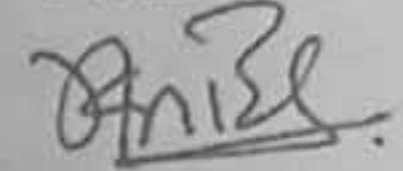
It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023 wherein "delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time" has been defined as one of the grievances.

The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2023-24 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

Any HEI violating the provisions of UGC Fee Refund Policy 2023-24 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

With regards,

Yours sincerely,



(Manish Joshi)

To,

- The Vice-Chancellors of all Universities
- The Principals/Directors of all Colleges / Institutes.





**wd: FEE refund delaying.**

Rishabh khanna <rishabhjaysn@gmail.com>  
<vc@ccsuniversity.ac.in>, <proctor@ccsuniversity.ac.in>  
Date: 2023-10-26 03:41 PM

- Advisory Dated 03.07.2023 (2023-2024).pdf(~846 KB)

----- Forwarded message -----

From: **Fee Nivaran UGC** <feenivaran-ugc@gov.in>

Date: Tue, Oct 3, 2023 at 5:26 PM

Subject: Fwd: FEE refund delaying.

To: <provc@ccsuniversity.ac.in>, <registrar@ccsuniversity.ac.in>, <deanagriculture@ccsuniversity.ac.in>, <deanarts@ccsuniversity.ac.in>, <deaneducation@ccsuniversity.ac.in>, <deanscience@ccsuniversity.ac.in>, <deantechnology@ccsuniversity.ac.in>, <dsw@ccsuniversity.ac.in>, <proctor@ccsuniversity.ac.in>, <deanlaw@ccsuniversity.ac.in>, <deanmedicine@ccsuniversity.ac.in>  
Cc: <rishabhjaysn@gmail.com>

**University Grants Commission  
(Ministry of Education, Government of India)  
National Educational Testing Bureau  
University of Delhi, South Campus  
Benito Juarez Marg, New Delhi – 110 021**

**Complaint No.: 699(FNT/NET-2023)**

**Date: 03.10.2023**

To,  
Registrar  
Chaudhary Charan Singh University  
(State University)  
Meerut, Uttar Pradesh

**MOST URGENT**

**Subject: Regarding Fee Refund**

Dear Madam / Sir,

I would like to draw your kind attention to this trailing mail of **Sh. Rishabh Khanna**, a student of your Institute complaining about the **Non-Refunding of Admission Fee**. You are requested to take urgent action in the matter in the light of **UGC Circular No. F.2-71/2022(CPP-II) dated 3 July, 2023 (copy enclosed)** regarding Refund of Fees and Non-Retention of Original Certificate within 5 working days from the date of this email under intimation to the student and UGC.

**The details of the student are as under:**



26/10/2023, 15:49

- Student Name: Sh. Rishabh Khanna
- Mobile No.: 23GU000008
- S. No.: 7
- Enrollment No.: 23GU000008
- Course Name: B.Sc. (Hons.) - Biotech.
- Institution Name: CCSU, UP
- Date of Admission: 07.08.2023
- Date of Admission Cancellation: 21.08.2023
- Total Fee paid by the Student: Rs. 37,500/-

With regards,

Colonel Vipin Kaushal, SM  
Joint Secretary  
NET Bureau  
University Grants Commission  
Ministry of Education  
Department of Higher Education  
Government of India  
South Campus of University of Delhi  
Benito Juarez Marg, New Delhi.

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**From:** rishabhjaysn@gmail.com  
**To:** "Fee Nivaran UGC" <feenivaran-ugc@gov.in>  
**Sent:** Tuesday, October 3, 2023 3:15:26 PM  
**Subject:** FEE refund delaying.

Dear sir, I have submitted my admission withdrawal application on 21 august 2023 from bsc biotech hons from CCSU Meerut . I told the staff members that I have a family issue so please refund the fee as soon as possible, now it's 19 sep 2023 and when i asked they are saying after 30 sep 2023. I really need your help.