

Minutes of the Meeting of Board Studies in Sociology

Chauhary Charan Singh University Campus Meerut.

A meeting of Board of Studies in Sociology was held on 26/05/2021 in the Department of Sociology, CCS University Campus. The following members were present in the meeting.

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|----------------------------------|-----------------------------------|
| 1. Professor Y Vimla | PVC, CCS University (Chairperson) |
| 2. Professor NC Lohani | DEAN Faculty of Arts |
| 3. Professor Yogendra Singh, | (Convener- I) |
| 4. Dr Manju Goyal, SDC GZB | (Convener - II) |
| 5. Professor Alok Kumar | (University Professor) |
| 6. Dr. Anjula Rajvanshi RGC, MRT | (College member) |
| 7. Dr Praveen Kumarm SDC,GZB | (College member) |
| 8. Prof B.K Nagla | (External Subject Expert) |
| 9. Prof. P.A Abbasi | (External Subject Expert) |
| 10. Prof. S. S Sharma | (Retired Principal) |
| 11. Prof. R.C Sarikwal | (Director Research centre) |
| 12. Mr Y.P Singh | (Special Invitee) |

The agenda for the meeting approved

1. To prepare the Common Minimum Syllabus for B.A. in Sociology for CCS University Meerut according to national education policy-2020 keeping in view the Program Outcome (After 3 Years of Study). This course will introduce students to new concepts of Sociology discipline.
2. To prepare the Common Minimum Syllabus for CCS University for B.A. in Social work according to national education policy-2020 keeping in view the Program Outcome(After 3 Years of Study). This course will introduce students to new concepts of Social work discipline.
3. It is recommended that the courses of B.A in Sociology and Social work should also be implemented in department of Sociology at university campus and the classes as per the new B.A syllabus should be started in campus of the university.

Prof Y Vimla
PVC, CCS University

Prof NC Lohani,
(DEAN Faculty of Arts)

Prof Yogendra Singh
(Convener- I)

Dr Manju Goyal,
SDC GZB (Convener II)

Prof Alok Kumar
(University Professor)

Dr. Anjula Rajvanshi
RGC,Mrt (College member)

Dr Praveen Kumar

SDC, GZB(College member)

Prof. P.A Abbasi

(External subject Expert)

Prof B.K Nagla

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Prof. S. S Sharma

(Retired Principal)

Prof. R.C Sarikwal

(Director Research centre)

Y P Singh

(Special Invitee)

Common Minimum Syllabus for CCS University for B.A. in Sociology according to national education policy-2020

Semester-wise Titles of the Papers in BA (Sociology)

Year	Semester	Course Code	Paper Title	Theory/Practical	Credits
I	I		Introduction to Basic Concepts of Sociology	Theory	6
I	I		Concepts of Rural Sociology	Theory	4
I	I		Writing skill development on observation based on topic rural society.	Practical	2
I	II		Political Sociology	Theory	6
I	II		Society in India: Structure, Organization & Change.	Theory	4
I	II		Writing skill development on topics of Contemporary Sociological Importance	Practical	2
II	III		Social Change & Social Movements	Theory	6
II	III		Population and society	Theory	4
II	III		Projects on Communication Skills (Practicals)	Practical	2
II	IV		Participatory Management in Community Development	Theory	6
II	IV		Social Problems & Issues of Development in India	Theory	4
II	IV		Projects on Sustainable Society	Project	2
III	V		Classical Sociological Thought	Theory	5

III	V		Research Methodology in Social Sciences	Theory	5
III	V		Practical Application of Research Methodology/ Project Work	Practical	3
III	VI		Pioneers of Indian Sociology	Theory	5
III	VI		Gender and Society	Theory	5
III	VI		Field Work/Case Study/Project Work	Project	3

BA 1st Year, Sem. I ,Course I (Theory)

Programme/Class	Certificate	Year	B.A.I	Semester	I
Subject	Sociology				
Course Code		Course Title	Concepts of Rural Sociology		
Course Outcomes: This paper will introduce students to new concepts of Sociology discipline. These concepts will enhance the conceptual learning and understanding of the basic concepts used in Sociology. This paper will contribute in enriching the vocabulary and scientific temperament of the students. The course is designed to incorporate all the key concepts of sociology which would enable the learner to develop keen insights to distinguish between the commonsense knowledge and Sociological knowledge.					
Credits - 4	Maximum Marks: 100		Minimum Marks: 33		
Total No. of Lectures –Tutorials – Practical (in hours per week) : 4-0-0					
Unit	Topic			No. of Lectures	
I	Meaning, Scope and Significance of Rural Sociology			08	
II	Concepts- Little Community, Peasant Society, Folk Culture,			08	
III	Concepts- Folk - Urban Continuum, Jajmani System, Dominant Caste			08	
IV	Rural Social System- Agrarian Relations,			08	
V	Land Reforms, Green Revolution,			06	
VI	Peasant Movements, Rural Leadership			08	
VII	Traditional Caste and Village Panchayats, Panchayati Raj System, Factions			06	
VIII	Rural Development and change- Trends of Change in Rural Society, Migration, Social and Economic Mobility			06	
This is an elective course open for all.					

Suggested Readings:

REFERENCES:

1. Srinivas, M. N. (ed.), 1955: India's Village, Bombay, Asian Publishing House
2. Mariott, Mckim (ed.), 1955: Village India, Chicago, Chicago University Press
3. Mukherjee, Ram Krishna, 1957: The Dynamics of Rural Society, Berlin
4. Desai, A.R. 1959: Rural Sociology in India, Bombay, Popular Prakashan
5. Retzlaff, 1962: Village Government in India, Bombay, Asia Publishing House
6. Dube, S. C., 1968: "Dominant Caste and Factionalism", Contributions to Indian Sociology,
7. Redfield, Robert, 1969: Little Community, Peasant Society & Culture, Chicago
8. Madan, T.N. & Majumdar, D.N., 1970: An Introduction to Social Anthropology, Bombay, Asia Publishing House
9. Oommen, T. K., 1970: "The Concept of Dominant Caste: Some Queries", Contributions to Indian Sociology
10. Atal, Yogesh, 1972: Local Communities and National Politics, Delhi, National
11. Beteille, Andre, 1974: Studies in Agrarian Structure, Delhi, Oxford University
12. Srinivas, M. N., 1976: The Remembered Village, Bombay, OUP
13. Desai, A.R. 1979: Rural India in Transition, Bombay, Popular Prakashan
14. Rao, M.S.A. 1979: Social Movements in India, New Delhi, Manohar
15. Shanin, T. (ed.), 1979: Peasants and Peasant Societies, London, Penguin Books
16. Oommen, T. K., 1984: Social Transformation in Rural India, Mobilization and State Intervention, New Delhi, Vikas
17. Singh, Yogendra, 1998: Panchyati Raj Institutions and Development of Scheduled Caste, New Delhi, R.K. Publication
18. Sekar, Chandra S. 2008: Panchayati Raj and Financial Resource, New Delhi,
19. Palanithurai, G. 2008: Dynamics of New Panchayati Raj System in India, New Delhi, Concept Publishing Company
20. SL Doshi 1999: Rural Sociology: New Delhi, Rawat Publications

Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

BA 1st Year, Sem. I ,

Course 2 (Theory)

B.A. 1st Year (Semester 1) Course 2 (Theory)

Programme/Class	Certificate	Year	B.A.I	Semester	I
Subject	Sociology				
Course Code		Course Title	Introduction to Basic Concepts of Sociology		
Course Outcomes: This paper will introduce students to new concepts of Sociology discipline. These concepts will enhance the conceptual learning and understanding of the basic concepts used in Sociology. This paper will contribute in enriching the vocabulary and scientific temperament of the students. The course is designed to incorporate all the key concepts of sociology which would enable the learner to develop keen insights to distinguish between the commonsense knowledge and Sociological knowledge.					
Credits - 6	Maximum Marks: 100		Minimum Marks: 33		

Total No. of Lectures –Tutorials – Practical (in hours per week) : 6-0-0		
Unit	Topic	No. of Lectures
I	Sociology: Meaning, Nature, Scope of Sociology, Sociology and Common Sense, Sociology as a Science, Humanistic Orientation in Sociology. History and Emergence of Sociology in India.	12
II	Sociology and other Social Sciences (Anthropology, Economics, History, Psychology, Political Science).	12
III	Basic Concepts: Society, Community, Institutions, Association, Social Group, Human and Animal Society.	11
IV	Social Institutions: Family, Kinship, Marriage, Education, State & Religion.	11
V	Culture and Civilization, Pluralism, Multiculturalism, Cultural Relativism	11
VI	Socio-Cultural Processes: Cooperation, Conflict, Competition, Acculturation, Assimilation and Integration.	11
VII	Social Structure, Status and Role, Norms, Folkways and Mores, Sanctions and Values.	11
VIII	Social Stratification: Meaning, Forms and Basis, Social Mobility: Meaning and Types.	11
This is an elective course open for all.		

BA 1st Year, Sem.

Course 3 (Practical)

B.A. 2nd Year(Semester 1) Course 3(Practical)

Programme/Class	Certificate	Year	B.A.I	Semester	II
Subject	Sociology				
Course Code		Course Title	Writing skill development on observation based on topic rural society,		
Course Outcomes: This is the practical paper introduced in the second semester of the certificate course in order to develop writing skills among the students of Sociology. This would enhance and inculcate the analytical skills among the students. The paper is designed to enrich the conceptual vocabulary of the students, such that they are equipped with the writing style in Sociology. This paper is presumably beneficial for the students who are interested in the field of research observation.					
Credits - 2	Maximum Marks: 100		Minimum Marks: 33		
Total No. of Lectures –Tutorials – Practical (in hours per week) : 2-0-0					

Unit	Topic	No. of Lectures
I	The structure and composition of rural society: Rural Urban continuum.	08
II	Structural and Functional Perspective to study rural Society.	08
III	Cultural and Ethnic diversity: Diversities in respect of caste, religious beliefs and practices.	07
IV	Trends of change in rural society.	07

This is an elective course open for all.

Suggested Readings: 1. J. Jennifer. Quinn. S. Brown. R, 2011: Writing for Sociology, University of California, Berkeley.
 2. Uberoi, Patricia, 1993: Family, Kinship and Marriage in India.
 3. <https://www.citethisforme.com/guides/harvard/how-to-cite-a-book>
 4. <https://libguides.ru.nl/apaEN/reference-examples-books-and-reports>
 5. Collected Essays. By M. N. Srinivas with a foreword by, A. M. Shah. Delhi: Oxford University Press, 02.
 6. . 'kekZ ds ,y % vk/kqfud Hkkjrh; lekftd ljakuk ,oa ifjoZru] jkor ifCyds'ku t;iqj

Suggested Continuous Evaluation Methods:

- Practical file evaluation. main focus on presentation, content and proper use of research methodology & Viva.

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

Suggested Readings:

1. Berger, P. 1963. An Invitation to Sociology: A humanistic Perspective.
2. Bottomore, T. B. 1973. Sociology: A guide to Problems and Literature. (Hindi version available).
3. Davis, Kingsley. 1973. Human Society.
4. Giddens. Anthony. 2009. Introduction to Sociology.
5. Haralambos M. Sociology: Themes and Perspectives. (Hindi version available).
6. Inkeles, Alex. 1987. What is Sociology.
7. MacIver, R. M. and Charles H. Page. 1949. Society: An Introductory Analysis. (Hindi version available)
8. Mills, C. W. 1959. The Sociological Imagination.
9. Thakur, Navendu. 2016, Samaj Shastra Ek Parichay.
10. MkW ts ih flag % lekt'kkL= ds ewy rRoA

Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

**BA 1st Year, Sem. II
, Course I (Theory)**

B.A. 2nd Year(Semester 2) Course 1 (Theory)

Programme/Class	Certificate	Year	B.A.I	Semester	II
Subject	Sociology				
Course Code		Course Title	Political Sociology		
Course Outcomes: This paper is designed in this manner, so that students are introduced to the concepts related to Indian Society. They are made familiar with the Indian Society, its linkages and continuity with past and present. It also gives insights to analyze contemporary Indian society. This paper provides comprehensive understanding of Indian society.					
Credits - 6	Maximum Marks: 100		Minimum Marks: 33		
Total No. of Lectures –Tutorials – Practical (in hours per week) : 6-0-0					
Unit	Topic			No. of Lectures	
I	Basic Concepts: Sociology of Politics, Power, Authority, Leadership, Bureaucracy.			08	
II	Political Parties, Political Socialization, Political Mobilization,			08	
III	Role of Election Commission			08	
IV	Elite theories of distribution of power in society: Mosca, Pareto and C. W. Mills			08	
V	Pressure groups and interests groups: Nature, bases, political significance			06	
VI	Public opinion: Role of mass media			08	
VII	Political Process in India: Role of caste, Religion,			08	
VIII	Role of Regionalism and language in Indian Politics			06	
This is an elective course open for all.					

<p>Suggested Readings:</p> <p>REFERENCES:</p> <ol style="list-style-type: none"> 1. Weber, Max, 1947: The Theory of Social and Economic Organization, New York, Macmillan 2. Michels, Robert. 1949: Political Parties, Glencoe, Free Press 3. Wright, Mills C, 1963: Power Elite, New York, Oxford University Press 4. Desai, A.R., 1966: Social Background of Indian Nationalism, Bombay, Asia Publ. 5. Nettel, J.P., 1967: Political Mobilization, London, Faber and Faber Ltd. 6. Bottomore, T.B., 1968: Elites and Society, London, Penguin Books Ltd. 7. Duverger, Maurice, 1969: Political Parties: Their Organization and Activity in the Modern State, London, Methue and Co 8. Eisenstadt, S.N., 1971: Political Sociology, New York, Oxford University Press 9. Kothari, R., (ed). 1973: Caste in Indian Politics, New Delhi, Orient Longman 10. Kothari, R., 1979: Politics in India, Delhi, Orient Longman 11. Mitra, Subrata K 1992: Power, Protest and Participation: Local Elites and Politics of Development, UK, Routledge
<p>Suggested Continuous Internal Evaluation Methods (25 Marks):</p> <ul style="list-style-type: none"> • Seminar/Assignment on any topic of the above syllabus. • Test with multiple choice questions / short and long answer questions. • Research Orientation of the student. • Quiz
<p>Suggested equivalent online courses:</p> <p>IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.</p>

**BA 1st Year, Sem. II ,
Course 2 (Theory)**

B.A. 2nd Year(Semester 2) Course 2 (Theory)

Programme/Class	Certificate	Year	B.A.I	Semester	II
Subject	Sociology				
Course Code		Course Title	Society in India: Structure, Organization & Change.		
<p>Course Outcomes: This paper is designed in this manner, so that students are introduced to the concepts related to Indian Society. They are made familiar with the Indian Society, its linkages and continuity with past and present. It also gives insights to analyze contemporary Indian society. This paper provides comprehensive understanding of Indian society.</p>					
Credits - 4	Maximum Marks: 100		Minimum Marks: 33		
<p align="center">Total No. of Lectures –Tutorials – Practical (in hours per week) : 6-0-0</p>					
Unit	Topic				No. of Lectures
I	The structure and composition of Indian society: Village, Town, City, Rural Urban linkages. Unity and diversity in Indian society.				07

II	Indological, Historical, Structural and Functional Perspective to study Indian Society.	07
III	Cultural and Ethnic diversity: Diversities in respect of language, caste, region and religious beliefs and practices.	08
IV	Tribal Communities in India: Geographical distribution, Problem of Assimilation, Integration and Assertion, Backwardness and Underdevelopment in Tribe.	08
V	Basic Institutions of Indian society: Caste, Marriage, Religion, Class and Joint Family.	06
VI	Social Classes in India: Agrarian-Rural, Industrial-Urban: The Middle Class; Exclusion and Inclusion, Backward classes, Dalits, Women.	08
VII	Population: Structure and dynamics, Demographic analysis, Population explosion, Demographic theories, Population growth and control.	08
VIII	Change and Transformation in Indian Society; Factors affecting National Integration: Casteism and Politics of caste in India, Communalism and Politics of communalism, Naxalism.	08

This is an elective course open for all.

Suggested Readings:

1. Bose, N.K. 1967: Culture and Society in India
2. Dube, S.C., 1958: India's Changing Villages.
3. Karve, Irawati, 1961: Hindu Society: An Interpretation.
4. Srinivas, M.N., 1963: Social Change in Modern India.
5. . vkgwtk vkj 2000 % Hkkjrh; lekt jkor ifCyds'ku t;iqj

Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

BA 1st Year, Sem. II
Course 3 (Practical)

B.A. 2nd Year(Semester 2) Course 3 (Practical)

Programme/Class	Certificate	Year	B.A.I	Semester	II
Subject	Sociology				
Course Code		Course Title	Writing skill development on topics of Contemporary Sociological Importance		
<p>Course Outcomes: This is the practical paper introduced in the second semester of the certificate course in order to develop writing skills among the students of Sociology. This would enhance and inculcate the analytical skills among the students. The paper is designed to enrich the conceptual vocabulary of the students, such that they are equipped with the writing style in Sociology. This paper is presumably beneficial for the students who are interested in the field of Media, Journalism, Essay writer, Column writer, Psephology, Journalism.</p>					
Credits - 2		Maximum Marks: 100		Minimum Marks: 33	
Total No. of Lectures –Tutorials – Practical (in hours per week) : 2-0-0					
Unit	Topic			No. of Lectures	
I	The structure and composition of Indian society: Village, Town, City, Rural Urban linkages. Unity and diversity in Indian society.			08	
II	Indological, Historical, Structural and Functional Perspective to study Indian Society.			08	
III	Cultural and Ethnic diversity: Diversities in respect of language, caste, region and religious beliefs and practices.			07	
IV	Tribal Communities in India: Geographical distribution, Problem of Assimilation, Integration and Assertion, Backwardness and Underdevelopment in Tribe.			07	
This is an elective course open for all.					
<p>Suggested Readings: 1.J, Jennifer. Quinn.S. Brown.R, 2011: Writing for Sociology, University of California, Berkeley. 7. Uberoi, Patricia, 1993: Family, Kinship and Marriage in India. 8. https://www.citethisforme.com/guides/harvard/how-to-cite-a-book 9. https://libguides.ru.nl/apaEN/reference-examples-books-and-reports 10. Collected Essays. By M. N. Srinivas with a foreword by, A. M. Shah. Delhi: Oxford University Press, 02. 11. . 'kekZ ds ,y % vk/kqfud Hkkjrh; lekftd l'japuk ,oa ifjoZru] jkor ifCyds'ku t;iqj</p>					
<p>Suggested Continuous Evaluation Methods:</p> <ul style="list-style-type: none"> Practical file evaluation. main focus on presentation, content and proper use of research methodology & Viva. 					
<p>Suggested equivalent online courses: IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.</p>					

Course I (Theory)**B.A. 2nd Year(Semester 3) Course 1(Theory)**

Programme/Class	Diploma	Year	B.A.II	Semester	III
Subject	Sociology				
Course Code		Course Title	Population and society		
Course Outcomes: This paper is designed in a manner, so that students are introduced to the concepts related to Social change and Social Movement. This course will introduce students to the dynamic aspect and dissension tendencies of society. The critical evaluation would enable students to come out with better suggestions, contributing in cohesion of society.					
Credits - 4	Maximum Marks: 100		Minimum Marks: 33		
Total No. of Lectures –Tutorials – Practical (in hours per week) : 4-0-0					
Unit	Topic				No. of Lectures
I	Demography and Sociology.				06
II	Malthusian Theory of Population.				06
III	Elements of Population Analysis: Fertility, Mortality and Migration.				06
IV	Elements of Population Analysis: Population Structures-age and Sex.				05
V	Interaction between Demographic variables and Social Structure and institutions: Fertility and Culture.				05
VI	Interaction between Demographic variables and Social Structure : Migration				06
VII	Interaction between Demographic variables and Social Structure and institutions: Urbanization				06
This is an elective course open for all.					

Suggested
REFERENCES:

1. Hallwachs. M. 1960 Population and Society Introduction to Social Morphology .Glencoe Free Press.
2. American Association for the Advancement of Science. 1974 Culture and Population Change. Washington
3. UNO. 1973 The Determinants and Consequences of Population Trend Vol I, New York.
4. Peteron, W 1967 Population. (2nd ed London collier Macmillan.
5. Jackson, JA ed 1969. Migration Cambridge University Press.
6. Mandelbaun David 1974 Human Fertility in India: social components and policy perspectives. Berkeley: University of California Press.

Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.

**BA 2ndYear, Sem. III ,
Course 2 (Theory)**

B.A. 2nd Year(Semester 3) Course 2(Theory)

Programme/Class	Diploma	Year	B.A.II	Semester	III
Subject	Sociology				
Course Code		Course Title	Social Change and Social Movement in India		
Course Outcomes: This paper is designed in a manner, so that students are introduced to the concepts related to Social change and Social Movement. This course will introduce students to the dynamic aspect and dissension tendencies of society. The critical evaluation would enable students to come out with better suggestions, contributing in cohesion of society.					
Credits - 6	Maximum Marks: 100		Minimum Marks: 33		
Total No. of Lectures –Tutorials – Practical (in hours per week) : 6-0-0					
Unit	Topic				No. of Lectures
I	Concept, Meaning & Nature of Social change, Factors of Social Change, Change in structure and Change of structure				12
II	Types of Social change: Evolution, Development, Progress and Revolution.				12
III	Theories of Social Change: Linear, Cyclical, Demographic, and Economic (Conflict). Information technology and Social Change.				11
IV	Processes of Social Change in India: Sanskritization, Westernization, Modernization. Concept & Impact of Secularization and Globalization. Parochialisation and Universalization				11

V	Concept & Meaning of Social Movement, Nature, Definitions and Characteristics of Social Movements.	11
VI	Social Movement and Social Change: Theories of Social Movement: Structural –functional , Marxist, Resource Mobilization Theory ,	11
VII	New Social Movement Types of Social Movement: Reform, Rebellion, Revival, Revolution, Insurrection, Counter Movement	11
VIII	Social Change in India through Social Movements: Peasant movement, Labour movement , Dalit movement , Women’s movement , Environmental movement	11

This is an elective course open for all.

Suggested

Social change :W F Ogburn

Theories of social change:A critical appraisal -Raymond Boudon

The theory of social change- John McLeish

Social change in India : Crisis and resilience - Yogendra Singh

Social movement and Social Transformation -MSA Rao

Protest and change : Studies in social movement -T K Oommen

Social movements in india- Ghanshyam Shah

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Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.

BA 2nd Year, Sem. III

Course 3 (Practical)

B.A. 2nd Year(Semester 3) Course 3(Practical)

Programme/Class: Diploma	Year: Second	Semester: Third
Subject: Social Work		
Course Code:	Course Title: Communication Skills (Practicals)	
Course outcomes:		
<ul style="list-style-type: none"> • Able to gain opportunity in understanding contemporary fields of social work profession • Able to influence to practice, analyze and evaluate social work intervention • Able to develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work 		

Credits: 6		Elective
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures--Tutorials-Practical(in hours per week)P-6/w		
Unit	Topic	No of Lectures
I	Presentation skills: listening centered message, knowing about the listeners messages, overcoming anxiety, persuasive strategies.	10
II	structuring the presentation, effective use of visual aids and non- verbal communication.	8
III	Life skills: Self-awareness, self-esteem, assertiveness, coping with anger, fear, anxiety, stress, hurt and depression sensitivity, empathy and support	10
IV	, creative thinking, time management, Decision making.	8
V	Soft –Skills: communication, commitment, conflict resolution, civic and traffic sense, emotional competence, listening skills, nonverbal communication,	8
VI	Building effective relationships; Building rapport, nurturing friendship. Personal communications skills: Self – disclosure, feedback.	8
VII	Conflict management skills: negotiating; Team work and synergy skills.	08

	<p>Suggested Readings:</p> <ol style="list-style-type: none"> 1. Pasty McCarthy a Carolin Hatcher, (2002). Presentation Skills The essential guide for student, New Delhi SAGE publication. 2. Neil Thompson (1996) peopleskills,London;Macmillan. 3. Dalai Lama and cutler,H.C(1998) the Art of Happiness; A Handbook forLiving.London;Coronet Books 1. Hargie,Saunders, C Dickson, D. (1994) Social Skills in Interpersonal Communication; London;Routledge. 	
This course can be opted as an elective by the students of following subjects: Open for all		
<p>Suggested Continuous Evaluation Methods:</p> <p>A) Semester End Examination :75 marks</p> <p>B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)</p> <p>Assignment / Test / Quiz(MCQ) / Seminar/ Presentations</p>		
<p>Suggested equivalent online courses: http://mssw.in bswinfo@ignou.ac.in</p>		

**BA 2nd Year, Sem. IV ,
Course I (Theory)**

BA 2nd Year, Sem. IV ,Course I (Theory)

Programme /Class	Diploma	Year	B.A II	Semester	IV
Subject	Sociology				
Course code		Course Title	Participatory Management in Community Development		

Course Outcomes: The syllabus is designed to introduce students to the emerging social problems, the concept and issues of development in Indian Society. The course intends to focus upon the deviant and delinquent behaviour, issue of corruption and other disorganizational and structural problems of Indian Society. The endeavour of the course is to make learners aware about the social problems and developmental issues in the Indian Society.

Credits:6

Max. Marks:100

Min. Passing Marks:33

Total no. of lectures-tutorials-practical (in hours per week):6-0-0

Unit

TOPIC

NO. OF LECTURES

I

Participatory Management: Meaning, Nature, Scope and Relevance

08

II

Approach: Training Methodology, Conscientization and follow up capacity building activities

12

III

Needs Assessment of target group specially: SC, ST, OBC, Women and PH.

12

IV

Participatory Extension: PRA: Participatory Rural Appraisal

07

V

Participatory Extension: RRA: Rapid Rural Appraisal

07

VI

FGS: Focused Group Strategy

07

VII

PLA: Participatory Learning & Action: Sociology of Sanitation

07

This is elective course open for all.

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Suggested readings:

REFERENCES:

1. Jackson, Adrian June, 1995: Leadership Circles from Participatory Learning and Action (PLA), Notes No. 23, London: IIED
2. Hinton, Rachel, 1995: What Is PRA? A Participatory Learning Game from Participatory Learning and Action (PLA), Notes No. 24, London, IIED
3. Chambers, Robert, 1996: Dominance And Submission from Participatory Learning and Action (PLA), Notes No. 26, London, IIED
4. Dereze, Jean and Sen, Amartya. 1996: India: Economic Development and Social Opportunity, New Delhi, OUP
5. Guijt, Irene, 1996: For or Against? from Participatory Learning and Action (PLA), Notes No. 27, London, IIED
6. Sarah, Gelpke, Water Aid June, 1997: Using Drama in PRA Training from Participatory Learning and Action (PLA), Notes No. 29, London, IIED
7. Coupal, Francoise, 1999: Exploring Evaluation Through Drawing from Participatory Learning and Action (PLA), Notes No. 33, London, IIED

dSuggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.

**BA 2nd Year, Sem. IV ,
Course 2 (Theory)**

BA 2nd Year, Sem. IV ,Course 2 (Theory)

Programme /Class	Diploma	Year	B.A II	Semester	IV
Subject	Sociology				
Course code		Course Title	Social Problems &Issues of Development in India		

Course Outcomes: The syllabus is designed to introduce students to the emerging social problems, the concept and issues of development in Indian Society. The course intends to focus upon the deviant and delinquent behaviour, issue of corruption and other disorganizational and structural problems of Indian Society. The endeavour of the course is to make learners aware about the social problems and developmental issues in the Indian Society.

Credits:4	Max. Marks:100	Min. Passing Marks:33
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Total no. of lectures-tutorials-practical (in hours per week):4-0-0

Unit	TOPIC	NO. OF LECTURES
I	Deviance: Concept & Meaning, Definition. Crime and ,Juvenile Delinquency White Collar crime,	07
II	Corruption in Public life, Cyber Crime, Drug Addiction, Suicide, Terrorism.	07
III	Structural Problems: Poverty, Caste Inequality, Problems: Religious, Ethnic and Regional, Minorities, Backward Classes and Dalits.	08
IV	Familial Problems: Dowry, Domestic Violence, Divorce, Intra and Inter Generational Conflict, Problem of Elderly.	08
V	Concept of Development, Economic Vs Social Development, Human Development.	06
VI	Theories of Development: Smelser, Lerner, Rostow.Under Development Dependency: Centre Periphery (Frank), Uneven Development (Samir Amin); Globalization and Development Society.	08
VII	Issues of Development: Agrarian Crisis, Human Resource Development & Skilled Unemployment.	08
VIII	Ecology and Development: Development and Displacement, Rehabilitation and Resettlement Policy, Sustainable development, Global Warming and Climate Change.	08

This is elective course open for all.

Suggested readings:

1. Cloward, R., 1960. Delinquency and Opportunity.
2. Charles, L.C., Michael, W.F., 2000. Crime and Deviance: Essays and Innovations of Edwin M Lemert.
3. Cohen, Albert .K. 1955, Delinquent Boys: The Culture of the gang.
4. H, Travis, 1969, Causes of Delinquency.
5. E, Sutherland, D, Cressey, D.F., Luckenbill, 1934. Principles of Sociology.
6. Betellie, Andre, 1974: Social Inequality.
7. Gill, S.S., 1998: The Pathology of Corruption.
- 8.Lewis,Oscar,1966: Culture of Poverty, Scientific American, Vol.II & V
- 9.Gadgil, Madhav and Guha, Ramchandra, 1996: Ecology and Equity: The Use and Abuse of Nature in Contemporary India.
10. Berreman, G.D., 1979: Caste and Other Inequalities: Essays in Inequality.
- 11.Browning Halcli, Webster(ed), 1996: Understanding Contemporary Society: Theories of the Present.
12. Desai A.R, 1971: Essays on Modernization of Underdeveloped Societies.
13. Datt and Sundaram, 2008. Indian Economy
14. Eade D and Ligteringen E, Debating Development, 2006. – NGOs and the Future
15. EPW Research Foundation, Social Indicators of Development for India, Economic and Political Weekly,May 14-1994.
- 16.Escobar Arturo, 1995: Encountering Development, the Making and Unmaking of the Third World

17. Ghosh J, Never Done and Poorly Paid: Women's Work in Globalizing India.

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dSuggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

Suggested readings:

16. Cloward, R., 1960. Delinquency and Opportunity.
17. Charles, L.C., Michael, W.F., 2000. Crime and Deviance: Essays and Innovations of Edwin M Lemert.
18. Cohen, Albert .K. 1955, Delinquent Boys: The Culture of the gang.
19. H, Travis, 1969, Causes of Delinquency.
- 20.E, Sutherland, D, Cressey, D.F., Luckenbill, 1934. Principles of Sociology.
21. Betellie, Andre, 1974: Social Inequality.
22. Gill, S.S., 1998: The Pathology of Corruption.
23. Lewis,Oscar,1966: Culture of Poverty, Scientific American, Vol.II & V
24. Gadgil, Madhav and Guha, Ramchandra, 1996: Ecology and Equity: The Use and Abuse of Nature in Contemporary India.
25. Berreman, G.D., 1979: Caste and Other Inequalities: Essays in Inequality.
26. Browning Halcli, Webster(ed), 1996: Understanding Contemporary Society: Theories of the Present.
27. Desai A.R, 1971: Essays on Modernization of Underdeveloped Societies.
28. Datt and Sundaram, 2008. Indian Economy
29. Eade D and Ligteringen E, Debating Development, 2006. – NGOs and the Future
30. EPW Research Foundation, Social Indicators of Development for India, Economic and Political Weekly,May 14-1994.
- 16.Escobar Arturo, 1995: Encountering Development, the Making and Unmaking of the Third World
17. Ghosh J, Never Done and Poorly Paid: Women's Work in Globalizing India.
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dSuggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

BA 2nd Year, Sem. IV ,Course 3 (Project)

Programme /Class	Diploma	Year	B.A II	Semester	IV
Subject	Sociology				
Course code		Course	Project on Sustainable Society		
Course Outcomes: The syllabus designed to introduce students to the emerging social problems and the concept and issues of development in Indian Society. The project work will engage students directly in practical knowledge about the conducting research project. This project work will help learners to know about the issue of sustainability and policies & programmes.					
Credits:2		Max. Marks:100		Min. Passing Marks:33	
Total no. of lectures-tutorials-practical (in hours per week):2-0-0					
Unit	Topic			No. Of Lectures	
I	Research Project: Definition & Concept, Selection of Research Topic related to Social Problems and Social Development, Sustainable Development.			07	
II	How to develop Research Proposal and its Implementation.			07	
III	Methods & Techniques for conducting scientific study. Writing of Bibliography.			08	
IV	Research Project final draft and writing of findings, Presentation of Research Project.			08	
This is elective course open for all.					
Suggested readings:1. Goode and Hatt, 2006: Methods in Social Research. 2. Young Pauline, 1988 Scientific Social Surveys and Research Practice. 3. Silverman David, 1985 Gower, Vermont Qualitative Methodology and sociology. 4. Sachdev Meetal, 1987: Qualitative Research in Social Sciences. 5. https://www.westminster.ac.uk/study/postgraduate/research-degrees/entry-requirements/how-to-write-your-research-proposal					
Suggested Continuous Evaluation Methods: <ul style="list-style-type: none"> Project file evaluation,main focus on presentation,content and proper use of research methodology,Viva. 					

**BA 3rd Year, Sem. V ,
Course I(Theory)**

BA 3rd Year, Sem. V ,Course I(Theory)

Programme /Class	Degree	Year	B.A III	Semester	V
Subject			Sociology		
Course code		Course	Classical Sociological Thought		
<p>Course Outcomes: The course syllabus is designed to help students to know about the classical contributions of Pioneers of Sociology. The paper will focus upon the history of Sociology and the intellectual traditions originated during the crisis in Europe and the impact it had on the structures of society. The learner will gain theoretical as well as methodological knowledge about the subject.</p>					
Credits:5		Max. Marks:100		Min. Passing Marks:33	
Total no. of lectures-tutorials-practical (in hours per week):4-0-0					
Unit	Topic				No.of Lectures
I	Emergence of Sociology, Intellectual Sources: Enlightenment, Philosophy of History, Political History, Social and Political Reform Movements. Revolution: French Revolution and Industrial Revolution.				10
II	.August Comte: Positivism, The Hierarchy of Sciences, Law of Three Stages. Herbert Spencer: Social Evolution and Social Darwinism				10
III	Emile Durkheim: Social Fact, Mechanical Solidarity and Organic Solidarity, Suicide.				10
IV	Vilfredo Pareto: Action – Logical and Non Logical Action, Residues and Derivatives.				09
V	Karl Marx: Dialectical Historical Materialism, Class Struggle, Theory of Alienation.				09
VI	Max Weber: Social Action, Power and Authority, Protestant Ethics and Spirit of Capitalism.				09
VII	G.H.Mead: Symbolic Interaction, Concept of ‘Self’ and ‘Me.’.				09
VIII	Talcott Parsons: Action and Behaviour; Social System, Pattern Variables. R.K.Merton: Middle Range Theory, Manifest and Latent Function.				09
This is elective course open for all					

Suggested Readings :

1. Giddens Anthony, 1989 : Sociology, Polity Press, Cambridge
2. Kalberg Stephen, 2002: The Protestant Ethic and Spirit of Capitalism, III rd edition.
3. Kamernka Eugene, 1983: The Portable Marx, Penguin.
4. Kalberg Stephen, 1994: Connecting Issues in Comparative Historical Studies Today
5. Lukes Steven, Durkheim: Life and Works: A Critical Study, 1973.
6. Morrison Ken, Marx, Durkheim, Weber – formation of Modern Social Thought, Sage Publication, New Delhi, 1995.
7. Ritzer George, Sociological Theory, McGraw Hill, New York, 2000.
8. Tucker K.N, 2002. Classical Social Theory.
9. Wilhelm Outhwaite and Mulkey M, Social Theory & Social Criticism
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Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.

BA 3rd Year, Sem. V , Course II (Theory)					
BA 3rd Year, Sem. V ,Course II (Theory)					
Programme /Class	Degree	Year	B.A III	Semester	V
Subject			Sociology		
Course code		Course		Research Methodology in Social Sciences	
<p>Course Outcomes: The course of Research Methodology in Social Sciences/Sociology is structured in a way that it makes student to understand and comprehend the research problems, research techniques and nevertheless course intends to develop objective as well as subjective enquiry into the areas of Sociological studies. The main purpose of the course is to develop scientific and humanistic approach towards the research work in the subject.</p>					
Credits:5		Max. Marks:100		Min. Passing Marks:33	
Total no. of lectures-tutorials-practical (in hours per week):4-0-0					
Unit	TOPIC				No. of Lectures

I	Social Research: Concept, Nature & Types of Social Research, Importance of Social Research.Steps of Scientific Research: Formulation of Research Problem.	10
II	Research Design: Meaning, Types and Importance.Hypothesis: Its Types and Sources.	10
III	Problems of Objectivity. Objectivity Versus Subjectivity, Value Neutrality. Ethical Issues in Social Research. Plagiarism and Copy Right.	10
IV	Types of Research: Basic and applied: Historical and Comparative; Descriptive, Exploratory, Explanatory and Diagnostic.	09
V	Data Collection: Primary and Secondary Source; Census: Observation; Case Study; Content Analysis.	09
VI	Techniques of Data Collection; Sampling, Questionnaire, Schedule and Interview, Primary and Secondary Data.	09
II	Classification and Presentation of Data: Coding; Tables; Graphs; Diagrams; Bar; Chart, Pictorial and Histogram and Report Writing.	09
VIII	Overview of Statistics in Sociology, Measures of Central Tendency (Simple Arithmetic Mean, Median and Mode).	09

This is elective course open for all

- Suggested readings:
1. Babbie Earl, 2004: The Practice of Social Research, (10th ed.)
 - 2 Burawoy M and Joseph Blum (ed),2000: Global Ethnography: Forces, Connections and Imaginations
 - 3 Bryman Alan, 2001 Social Research Methods.
 - 4Carol Grbich, 2000: New Approaches in Social Research, Sage Publication.
 - 5Devine and Heath, 1999: Sociological Research Methods in Context, Palgrave.
 - 6 Denzin Norman, Lincoln Yvonna (ed), 2006.:Handbook of Qualitative Research,
 7. Goode and Hatt, Methods in Social Research
 8. Giddens Anthony, 1976: New Rules of Sociological Research.
 9. Mulkay Michael, 1979: Science and the Sociology of Knowledge, George Allen and Unwin Ltd.
 10. Silverman David, 1985: Qualitative Methodology and sociology, Gower, Vermont.
 11. Sachdev Meetali, 1987: Qualitative Research in Social Sciences, Raj Publishing, Jaipur.
 12. Williams Malcolm, 2004. Science and Social Science, Routledge, New York,
 13. Young Pauline, Scientific Social Surveys and Research Practice,
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Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.

**BA 3rd Year, Sem. V ,
Course III (Practical)**

BA 3rd Year, Sem. V ,Course III (Practical)

Programme /Class	Degree	Year	B.A III	Semester	V
Subject			Sociology		
Course code		Course	Practical Application of Research Methodology/Project Work		
Course Outcomes: Research Methodologies comprise important part in the course structure of Sociology, hence the course is designed in such a way that student will learn the basic and useful techniques of research which will be beneficial in exploring the research questions and formulation of Research Design. The student will learn how to construct schedules, questionnaire and applicability of other research methods.					
Credits:3		Max. Marks:100		Min. Passing Marks:33	
Total no. of lectures-tutorials-practical (in hours per week):2-0-0					
Unit	Topic				No. Of Lectures
I	Social Research: Meaning and Definition. Basic Steps in Social Research.				12
II	Formulation of Hypothesis and Selection of Research Problem.				11
III	Use of techniques of data collection. Construction of Interview Schedule, Questionnaire, Case study method, Observation method.				11
IV	Classification and Presentation of data: Use of coding method, Classification, Preparation of tables, Graphs, Bar and Pie diagram.				11
This is elective course open for all					
Suggested Readings: 1 Bagchi, Kanak, k, 2000: Research Methodology in Social Sciences: A Practical Guide. 2 Daniel, Stockemer, 2019: Quantitative Methods for the Social Sciences 3 Kara, Helen: Creative Research Methods in the Social Sciences: A Practical Guide. 4 ts ih falg% lekftd vuqla/kku dh fof/k;kWa A					
Suggested Continuous Evaluation Methods: <ul style="list-style-type: none"> Practical/Project file evaluation, main focus on presentation, content and proper use of research methodology, Viva. 					
Suggested equivalent online courses: IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.					

**BA 3rd Year, Sem. VI ,
Course I (Theory)**

BA 3rd Year, Sem. VI ,Course I (Theory)

Programme /Class	Degree	Year	B.A III	Semester	VI
Subject			Sociology		
Course code		Course	Pioneers of Indian Sociology		
<p>Course Outcomes: The course outline has been delineated in a manner that the student of Sociology is able to gather knowledge about the esteemed Indian Pioneers of Sociology, who largely used indigenous methodology to understand the Indian society and its complexities. The learner will be able to grasp information and knowledge about the approaches and theoretical framework adopted by the Indian Sociologists and simultaneously they will know about the History of Sociology in India and Sociological traditions.</p>					
Credits:5		Max. Marks:100		Min. Passing Marks:33	
Total no. of lectures-tutorials-practical (in hours per week):4-0-0					
Unit	Topic			No. of Lectures	
I	G. S. Ghurye: Caste; Indian Sadhus; Rururban Community; D. N. Majumdar: Caste; Tribal Integration			10	
II	Radhakamal Mukherjee: Social Structure of Values; Social Ecology			10	
III	D.P. Mukherjee: Indian Culture and Diversities; Modernity, Indian Youth, Marxology			10	
IV	Irawati Karve: Kinship in India I.P. Desai: Indian Family			09	
V	M.N. Srinivas: Sanskritization; Westernization; Secularization; Dominant Caste.			09	
VI	S. C. Dube: Indian Village; Tradition; Modernization and Development.			09	
VII	A.R. Desai: Social Background of Indian Nationalism; Marxist Approach to Study Indian Society. Rama Krishna Mukherjee: Dynamics of Agrarian Class Structure.			09	
VIII	Andre Beteille: Caste, Class and Power: Agrarian Structure			09	

This is elective course open for all.

Suggested readings: D.N. Dhanagare, 1999: Themes and Perspectives in Indian Sociology.
Das Veena, 1995: Critical Events, An Anthropological Perspective on Contemporary India.
David Ludden, 2000: Critique of Subaltern Studies.
Dube, S. C, 1990. Indian Society.
Gail Omvedt, 2002 Dalits and Democratic Revolution.
Vivek P. S, 2002. Sociological Perspectives and Indian Sociology
T.S.Pawale & S.D.Patil, Basic Sociological Concepts
Ghurye, G. S. 2000 1932. Caste and Race in India.
Pramanik. S. K. 2001. Sociology of G S Ghurye.
Majumdar. D. N 1944 The Fortunes of Primitive Tribes.
Saksena. H. S. 2017. Tribal Studies and Beyond: Contributions of D.N. Majumdar to Indian Anthropology
Madan, T.N.2011. Sociological Traditions: Methods and Perspectives in the Sociology of India
Madan, T.N.2013. Sociology at the University of Lucknow: The First Half Century (1921-75
Oommen, T.K. 2015- Radhakamal Mukherjee on Social Ecology: Filling Up Some Blanks,
Sociological Bulletin, Vol. 64, No. 1 (January – April 2015), pp. 15-35.
Mukherjee, D.P. 2002. Indian Culture.
Mukherjee, D.P. 2002. Diversities: Essays In Economics, Sociology and Other Social Problems.
Desai I.P. 1964: Some aspects of family in Mahuva.
Karve, Irawati, 1953 Kinship Organisation in India. (Deccan College Monograph Series, 11.)
Uberoi, Patricia, Nandini Sundar and S. Deshpande. 2007. Anthropology in the East: Founders of Indian Sociology and Anthropology.

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Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as “SWAYAM” in India and Abroad.

**BA 3rd Year, Sem. VI ,
Course II (Theory)**

BA 3rd Year, Sem. VI ,Course II (Theory)

Programme /Class	Degree	Year	B.A III	Semester	VI
Subject		Sociology			
Course code		Course	Gender and Society		

Course Outcomes: This course is gender sensitive and is directed towards engaging students to learn and rethink about the gender issues. The course will introduce students to the core gender issue and will equip them to come with suggestions which would be directed towards gender equity.

Credits:5	Max. Marks:100	Min. Passing Marks:33
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Total no. of lectures-tutorials-practical (in hours per week):4-0-0

Unit	Topic	No. of. Lectures
I	Gender (Culture) vs. Sex (Biology), Equality vs. Difference, Gender Roles, Social Construction of Gender, Gender and Sexuality.	10
II	Women in Family, Socialization and Gender, Feminist Movement Understanding Gender Inequalities- Caste and Class.	10
III	Gender Perspective: Liberal, Marxian, Socialist, Radical	10
IV	Patriarchy and Gender, Sexual Division of Labour, Masculinity vs. Femininity.	09
V	Women and Society in India: Demographic Profile, Population and Gender, Population, Gender and Migration.	09
VI	Women in Economy (Work and Property Rights), Women and Power & Subordination, Women and Education, Women and Health	09
VII	Crime against Women: Infanticide, Domestic Violence, Honour Killing, Harassment at work place.	09
VIII	Constitutional Safegaurds and Provisions regarding Women. Programmes and Policies regarding upliftment of Women. Personal laws, law as tool of emancipation of women. Women Rights as Human Rights, Gender and Human Rights.	09

This is elective course open for all.

Suggested readings: Bhasin Kamala, 2000 Understanding Gender, Kali for Women.
 Basu Aparna, 1999 Women's Education in India in Ray and Basu (edt): From Independence Towards Freedom.
 Chodhuri Maitreyee, 2004 Feminism in India, Women Unlimited.
 Chakravarty Uma, 2003. Gendering caste through a feminist Lense, Stree, Calcutta, Courting Disaster, PUDR Report, 2003.
 Davis Kathy, Evans Mary, Lorber, J (edt), 2006: Handbook of Gender and Women's Studies.
 Delmont Sara, 2003: Feminist Sociology.
 Feminist Concepts, Contribution to Women's Studies Series, Part-I, II, III, RCWS, Mumbai
 Geetha V, 2007 Patriarchy, Stree, Calcutta.

Geetha V, 2002 Gender, Stree, Calcutta.
 Kimmel Michael, The Gendered Society, Oxford, NY, 2008.
 Radha Kumar, History of Doing, Kali for Women, New Delhi, 1992
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Suggested Continuous Internal Evaluation Methods (25 Marks):

- Seminar/Assignment on any topic of the above syllabus.
- Test with multiple choice questions / short and long answer questions.
- Research Orientation of the student.
- Quiz

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

BA 3rd Year, Sem. VI , Course II (Practical)

BA 3rd Year, Sem. VI ,Course II (Practical)

Programme /Class	Degree	Year	B.A III	Semester	VI
Subject		Sociology			
Course code		Course	Field Work/Case Study/ Project Work		
Course Outcomes: The syllabus is designed to introduce students to get themselves engaged in the field work and project work so that they are equipped with the practical knowledge about the field work and research project. This will be an empirical learning for those who aspire to become future Social Scientists.					
Credits:3		Max. Marks:100		Min. Passing Marks:33	
Total no. of lectures-tutorials-practical (in hours per week):2-0-0					
Unit	Topic			No. Of.Lectures	
I	Knowing about field work, Selection of research problem for Research project and field work. Concept of Universe and Units.			12	
II	Research Design, Use of Census and Sampling method to select units of study.			11	

III	Estimation of resources: Time, money, human resource. Conducting field survey, Necessary gadgets and equipments.	11
IV	Classification and Tabulation of data, Presentation of data. Report writing.	11

This is elective course open for all.

Suggested readings: Czarniawska, Barbara. 2014: Social Science Research: From Field to Desk.
Percman, Ellen, Curran, Sara, R., 2006: A Handbook For Social Science Field Research.
Wadds,P.,Apoifis,N.,Schmeidl,S,Spurway,K.,2020: Navigating Field Work in the Social Sciences: Stories of Danger, Risk and Reward.

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Suggested Continuous Evaluation Methods:

- Project file evaluation,main focus on presentation,content and proper use of research methodology,Viva.

Suggested equivalent online courses:

IGNOU & Other centrally/state operated Universities / MOOC platforms such as "SWAYAM" in India and Abroad.

Common Minimum Syllabus for CCS University for B.A. in Social work according to national education policy-2020 .

Semester-wise Titles of the Papers in U.G Programme (Social Work)

Year	Semester.	Course Code	Paper Title	Theory/Practical	Credits
B.A- 1 st Year	I		Contemporary Ideologies for Professional Social Work	Theory	6
1	I		Fundamentals of Social Work (Theory)	Theory	4
1	I		Introduction to Field Work Practice	Practical	2
1	II		Dynamics Of Human Behaviour	Theory	6
1	II		Social Science concepts and Social Problems	Theory	4
1	II		Field Work Practicum-I (Observational visit of the agencies)	Practical	2
B.A- 2 nd Year	III		Communication Skills for Social Workers	Theory	6
2	III		Areas of Social Work Practice	Theory	4
2	III		Field Work Practicum-II (Intervention of Social work)	Practical	2
2	IV		Corporate Social Responsibility	Theory	6
			Methods Of Social Work	Theory	4
2	IV		Field Work Practicum-III(Importance of Community Base Services)	Practical	2
B.A 3 rd Year	V		Human Growth and Development	Theory	4
	V		Social Work Practice and Media Information	Theory	4
3	V		Field Work Practicum -IV	Practical	2
3	V		Rural Educational camp	Project	3
3	VI		Social Legislation and Policy	Theory	4
3	VI		Counseling and Guidance	Theory	4
3	VI		Field work Practicum-V (In Speciality)	Practical	2
3	VI		NGO and Project Formulation	Project	3

Proposed Year wise Structure of UG Program in Social WorkProgram Outcomes (POs)

The main purpose of the Programme in Social Work is to develop and disseminate knowledge, skills and values through education, field training and research necessary for promoting, maintaining and improving the functioning of individuals, families, groups, organizations and communities existing in the society. The programme is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional program to build a foundation for practice with population groups, keeping the larger goal in mind. The values and ethics of professional social work practice, the theory guiding the profession, and the skills that are necessary for practice and the ability to be engaged in lifelong learning.

B. A. First Year Program Specific Outcomes (PSOs)

At the end of program following outcomes are expected from students to understand history and evolution of social work profession, both in India and the Western and to develop insights into the origin and development of ideologies and approaches to social change and develop Skills to understand contemporary reality in its historical context. To understand the genesis and manifestation of social problems

And also know the preventive and remedial measures for contemporary social problems and role of social work in addressing social problems.

Psychological concepts and its relevance to Social Work

	Semester I	Name of Papers	Credits	No of Lectures
		Contemporary Ideologies for Professional Social Work	6	60
		Fundamentals of Social Work (Theory)	4	60
		Introduction to Field Work Practice (Practical)	2	30
	Total		6	90
	Semester II	Name of Paper	Credits	Lectures
		Dynamics Of Human Behaviour	6	60
		Social Science concepts and Social Problems(Theory)	4	60
		Field Work Practicum-I(Observational visit of the agencies)(Practical)	2	30
	Total		6	90

B.A. Second Year Program Specific Outcomes (PSOs)

Able to demonstrate familiarity with Casework, Group work processes, tools and techniques and their application in Professional Social Work Practice. And to develop skills of Observation, Listening, Interviewing and Home Visits, Rapport Building, Resource Mobilization and Recording. And to develop skills of Facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation and using Programme Media in groups. Able to understand the concept and place of field work in Social Work education and to understand and develop self-awareness and orientation to field work, to explore role of Social Worker in different settings and to develop skills in Field Work like report writing, observation and Analysis

	Semester III	Name of Paper	Credits	No of Lectures
		Areas of Social work Practice(Theory)	4	60
		Communication Skills for Social Workers	6	60
		Field Work Practicum-II(Intervention of Social work)(Practical)	2	30
	Total		6	90
	Semester IV	Name of Paper	Credits	No of Lectures
		Corporate Social Responsibility	6	60
		Methods of Social Work (Theory)	4	60
		Field work Practicum-III (Importance of Community base services)(Practical)	2	30
	Total		6	90

B.A. Third Year Program Specific Outcomes (PSOs)

To develop understanding of concept of social policy and social planning, Concept and nature of Development and Human Development. And relation of Social Policy to assist society welfare and Community organization and social action deals to know the problems of community and facilitate as methods of social work profession and to understand the relationship of community organization and social action with other methods of social work

	Semester V	Name of Paper	Credits	No of Lectures
		Human Growth and Development (Theory)	4	60
		Social Work Practice and Media Information (Theory)	4	60
		Field Work Practicum-IV (Practical)	2	30

		Rural Educational Camp(Project)	3	45
	Total	Total	13	195
	Semester VI	Name of Paper	Credits	No of Lectures
		Social Legislation and Policy (Theory)	4	60
		Counselling and Guidance (Theory)	4	60
		Field work Practicum -V I(n speciality) (Practical)	2	30
		NGO and Project Formulation(Project)	3	45
	Total		13	195

B.A. I st year(Semester I) Paper -1(Theory)

Programme/Class: Certificate/BA	Year: First	Semester: First
Subject: Social Work		
Course Code:	Course Title: Contemporary Ideologies for Professional Social Work (Theory)	
Course outcomes:		
<ul style="list-style-type: none"> • To understand history and evolution of social work profession, both in India and the West. • To develop insights into the origin and development of ideologies and approaches to social change. • To develop Skills to understand contemporary reality in its historical context. 		

Credits: 6	Elective	
Max. Marks: 25+75	Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical(in hours per week)L-6/w		
Units	Topic	No of Lectures
I	Contemporary Ideologies: 1. Social Change 2. Neo-Liberalism,	08
II	1. Globalization. 2. Postmodernism, 3. Feminism,	10
III	1. Renaissance of the civil society, 2. Multiculturalism, 3. Ideology of sustainable & people centered Development.	10
IV	Contemporary Ideologies professional Social Work Profession: 1. marginalization of vulnerable groups 2. Emerging ideologies of professional social work. 3. Spirituality & social work	10

V	Social Reformers: Jyotiba Phule, Mahatma Gandhi, Dr. B.R. Ambedkar, Baba Amte, Medha Patkar, Justice Ranade, Pandita rama bai	08
V1	, Social Reform Movements: Narmada Bachao Andolan, Chipko Movement, Naxalbari Movement	08
VII	Social movements in India , peasant movement Movements related to problems of natural and man- made displacements, ethnic identity.	06

Suggested Readings:

1. Surendra Singh (Chief Editor). (2012): Encyclopedia of Social Work in India. Lucknow: New Royal Book Company.
2. Singh, D. K. and Bhartiya, A.K. (2010). Social Work: Concept and Methods. Lucknow: New Royal Book Company.
3. Annie Pullen-Sansfaçon (2013), The Ethical Foundations of Social Work, Stephen Cowden Routledge,
4. Banks, S. (1995). Ethics and Values in Social Work: Practical Social Work Series, London: Macmillan Press Ltd.
5. Desai, Murli, (2006). Ideologies and social Work: Historical and Contemporary Analyses, Rawat Publication, New Delhi.
6. Prof Rajaram Shastri, lektdk;Z (2016):Uttar pradesh Hindi Sansthan,Lucknow.
7. Dr.AjayR.Choure, Dr. Vinod Shankar Singh “lektdk;Z dk ifjp;”.
8. ckys’oj ikMs.; (Baleshwar Pandey) “lektdk;Z% fl}kar ,oa i}fr;kWaA” Read more at: <https://hindi.oneindia.com/dictionary/social-work-meaning-in-hindi/>
9. Tata Institute of Social work Educators forum (TISSWEF) 1997: Declaration of Ethics for Professional Social Workers, The Indian Journal of social work 58 (2) 335-341

This course can be opted as an elective by the students of following subjects: Open for all

Suggested Continuous Evaluation Methods:

A) Semester End Examination :75 marks

B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)
Assignment / Test / Quiz(MCQ) / Seminar/ Presentations

Suggested equivalent online courses:

<http://mssw.in/>

B.A. I st year(Semester I) Paper - 2(Theory)

Programme/Class: Certificate/BA	Year: First	Semester: First
Subject: Social Work		
Course Code:	Course Title:Fundamentals of Social Work (Theory)	

Course outcomes:

- **To understand history and evolution of social work profession, both in India and the West.**
- **To develop insights into the origin and development of ideologies and approaches to social change.**
- **To develop Skills to understand contemporary reality in its historical context.**

Credits: 4		Core Compulsory
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures-Tutorials-Practical(in hours per week)L-4/w		
Units	Topic	No of Lectures
I	Basic concepts in Social Work 1. Concept, definitions and scope of social work 2. Related concepts: Social Welfare, Social Development, Social Service and social reform	10
II	History of Social Work 1. Emergence of Social Work: UK, USA, India 2. Development of Social Work Education in India 3. Ancient, Medieval and Modern contributors in social work field	08
III	Fundamental Of Social Work 1. Values of the Social Work & Codes of Ethics 2. Principles and Skills of Social Work	08
IV	Social Work Profession in India 1. Profession: Meaning Definition and Attributes 2. Professionalization of Social Work in India 3. Issues and Challenges before Social Work Profession	08
V	Human Rights And Social Work 1. Social Work and its Relation to Human Rights and Social Justice	08
V1	Approaches I 1. Professional v/s Voluntary Approaches to Social Work	05
VII	Approaches II 1. Generalist Approach to Social Work Practice	03
VIII	Ideology of Social Work 1 Ideology of Action Groups and Social Movements 2 Influence of Political Ideology on Social Welfare Policies and Programme	10

Suggested Readings:

10. Surendra Singh (Chief Editor). (2012): Encyclopedia of Social Work in India. Lucknow: New Royal Book Company.
11. Singh, D. K. and Bhartiya, A.K. (2010). Social Work: Concept and Methods. Lucknow: New Royal Book Company.
12. Annie Pullen-Sansfaçon (2013), The Ethical Foundations of Social Work, Stephen Cowden Routledge,
13. Banks, S. (1995). Ethics and Values in Social Work: Practical Social Work Series, London: Macmillan Press Ltd.
14. Compton, B. R. (1980). Introduction to Social Welfare and Social Work. Illinois: The Dorsey Press.
15. Desai, Murli, (2006). Ideologies and social Work: Historical and Contemporary Analyses, Rawat Publication, New Delhi

7 Prof Rajaram Shastri, lektdk;Z (2016):Uttar pradesh Hindi Sansthan,Lucknow

8 [Dr.AjayR.Choure](#), Dr. Vinod Shankar Singh “lektdk;Z dk ifjp;”

9 ckys’oj ikMs.; (Baleshwar Pandey) “lektdk;Z% fl}kar ,oa i}fr;kWaA”

Read more at: <https://hindi.oneindia.com/dictionary/social-work-meaning-in-hindi/>

This course can be opted as an elective by the students of following subjects: Open for all

Suggested Continuous Evaluation Methods:

A) Semester End Examination :75 marks

B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)
Assignment / Test / Quiz(MCQ) / Seminar/ Presentations

Suggested equivalent online courses:

<http://mssw.in/>

B.A. Ist Year Semester I Paper 3(Practical)

Programme/Class: Certificate/BA	Year: First	Semester: First
Subject: Social Work		
Course Code	Course Title: Introduction to Field Work Practice (Practical	
Course outcomes:		
<ul style="list-style-type: none"> • Able to understand the concept ad place of field work in Social Work education • Able to understand and develop self-awareness and orientation to field work • Able to explore role of Social Worker in different settings • Able to develop skills in Field Work like report writing, observation and Analysis 		

Credits: 2	Core Compulsory / Elective
Max. Marks: 25+75	Min. Passing Marks:40
Total No. of Lectures-Tutorials-Practical(in hours per week)P-2/w	

	Topic	No. Of Lectures
	<p align="center">Understanding Self and Field Work</p> <ol style="list-style-type: none"> 1. .Understanding Self: Self Concept, Dimension, Component 2. Field Work: Concept, Definition, Purpose and Component. 	07
	<p align="center">Field Work Practice and Ethics</p> <ol style="list-style-type: none"> 1. Field work Learning Plan: Need and Importance 2. Planning for Programmes: Objectives and Process 3. Participative Techniques in Field Work: Social and Resource Mapping 	08
	<p align="center">Field Work and Record Writing</p> <ol style="list-style-type: none"> 1. Report Writing 2. Field Work Record Writing with Individual, Group and Community 	07
	<p align="center">Skills and Techniques in Field Work</p> <ol style="list-style-type: none"> 1. Rapport Building, Observation and Analysis 2. Public Relation and Advocacy 3. Lobbying and Networking 4. Use of Programme Media and Mass Media - 	08

Suggested Readings:

1. Ahuja ,Ram (1997) Social Problem in India, Rawat Publishers, Jaipur
2. Ali, A.F. Iman (1992) Social Stratification Among Muslim-Hindu Community, New Delhi : Commonwealth Publishers
3. Bhusan, Vidya & Sachdeva, D. R. (2000) An Introduction to Sociology, Allahabad : Kitab Mahal Crawford, K. (2004). Social Work and human development: Transforming Social Work practice. Exeter: Learning Matters
4. Flippo, Osella and Katy, Gardner (2003) Contraventions to Indian Sociology, Migration Modernity and Social Transformation in South Asia, New Delhi : Sage Publication
5. Gandhi P. Jagadish (1982) Indian Economy – Some Issues, Institute of Social Sciences and Research, Vellore
6. Koutsoyiannis (2008), Modern Micro Economics, 2nd Edition, London: Macmillan Press Ltd. Mahajan, G. (Ed.). (1998). Democracy, Difference and Social Justice. New Delhi: Cambridge University Press

This course can be opted as an elective by the students of following subjects: Open for all

Suggested Continuous Evaluation Methods:

The distribution of internal and external marking scheme will be 75 and 25 respectively
 Test / Quiz(MCQ) / Seminar, Individual and Group presentation
 Evaluation: Orientation Report, Report Writing , Focus Group Discussion
 (Viva Voce)

Suggested equivalent online courses:

<http://mssw.in/>

B.A. 1st Year (Semester 2) Paper 1 (Theory)

Programme/Class: Certificate/BA		Year: First	Semester: Second
Subject: Social Work			
Course Code:		Course Title: Dynamics Of Human Behaviour	
Course outcomes:			
<ul style="list-style-type: none"> • To understand and develop insight about sociological concepts for professional social work practice • Able to understand preventive and remedial measures for contemporary social problems • Able to understand role of social work in addressing social problems 			
Credits: 6		Elective	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures--Tutorials-Practical(in hours per week)P-6/w			
Unit	Topic	No. of Lectures	
I	Concept of human growth, development and Understanding Human Behaviour: Factors affecting human behavior; Methods of study human behavior;	08	
II	Theories of development & behavior – Freud’s Psycho analytical theory, Psycho-sexual theory & Erikson’s Psychosocial theory, , theory of classical conditioning.	08	
III	Biological Bases of Behaviour: Role of heredity, traits theory, Role of endocrine glands, Role of central nervous systems	08	
IV	Psycho-Social Bases of Behavior: Role of environment: Pre-natal & Post natal, Social factors affecting behavior, Socialization Process	08	
V	Human Growth & Development: Life span approach to the understanding of human growth & behaviour,	08	
VI	Principles of growth & development, Stages of development: from conception to old age.	08	
VII	Basic psychological processes: Learning, Motivation, Frustration.	06	
VIII	conflict, Coping / defense mechanisms, Personality development.	06	

<p>Suggested Readings:</p> <ol style="list-style-type: none"> 1. Chowdary, D.P.1992 Aging and the aged, New Delhi: Inter India Pub. 2. Kakar, Sudhir, 1978, Images of the Life cycle & adulthood in India, In Anthony, 3. Colette, C (Eds) The Child in his family wiley, 319- 332. 4. S.V.Kale Child Psychology & child Guidance 5. S.K. Mangal - General Psychology 6. James C. Coleman, Psychology & effective Behaviour 	
<p>This course can be opted as an elective by the students of following subjects: Open for all</p>	
<p>Suggested Continuous Evaluation Methods: A) Semester End Examination :75 marks B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05) Assignment / Test / Quiz(MCQ) / Seminar/ Presentations</p>	
<p>Suggested equivalent online courses: http://mssw.in/</p>	

B.A. 1st Year (Semester 2) Paper 2 (Theory)

Programme/Class: Certificate/BA	Year: First	Semester: Second
Subject: Social Work		
Course Code:	Course Title: Social Science concepts and Social Problems(Theory)	
<p>Course outcomes:</p> <ul style="list-style-type: none"> • To understand and develop insight about sociological concepts for professional social work practice • Able to understand preventive and remedial measures for contemporary social problems • Able to understand role of social work in addressing social problems 		
Credits: 4		Core Compulsory
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures--Tutorials-Practical(in hours per week)P-4/w		
Unit	Topic	No. of Lectures
I	<p>Basic Concepts</p> <ol style="list-style-type: none"> 1. Social Groups,Community, Association and Social Institution 2. Social Structure and Social Control 	7
II	<p>Understanding Society and Social Process</p> <ol style="list-style-type: none"> 1. Society: Meaning, Characteristics and approaches 2. Social process and Socialization 	7

III	Social Stratification <ol style="list-style-type: none"> 1. Concept and Theories of Social Stratification 2. Forms Of Srtatification: Caste, Class, Power, Gender 3. Social Change and social mobility 	7
IV	Social Work practice with family <ol style="list-style-type: none"> 1. Family:concept,definition,structures,functions 2. Families in vulnerable situations (conflicts,family break-up) 3. Social Work intervention with Families 	7
V	Understanding Social Problems <ol style="list-style-type: none"> 1. Social Problems: Concept, Definition and Characteristics 2. Theoretical perspective to social problems 3. Social Work response to Social problems 	8
VI	Gender and Related Concerns <ol style="list-style-type: none"> 1. Understanding gender, gender discrimination 2. Gender Based Violence 3. Social and Legal instruments to address gender related concerns 	8
VII	Contemporary Social problems(I) <ol style="list-style-type: none"> 1. Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities 2. Street Children, Working Children, Child Labour and their care and protection 3. Problem of elderly and differently able person 4. Alcoholism,drug abuse 	8
VIII	Contemporary Social problems (II) <ol style="list-style-type: none"> 1. Suicide: Definition, Causes, Types and Impact 2. Farmers and Student's Suicide: Prevention, Remedy and Role of Social Workers 3. Poverty and Unemployment: Prevention, Remedy and Role of Social Workers 	8
Suggested Readings: <ol style="list-style-type: none"> 1. Ram Ahuja (2014): Social problems in India, Jaipur: Rawatpublication 2. Malcolm Spector (2017): Constructing Social Problems: Routledge 3Joel Best (2016): Social Problems: W.W.Norton, Incorporated. 3. Joel Best (2017): Images of Issues-Typifying Contemporary Social Problems , Routledge 4. Madan, G.R. (1981): Indian social problem, New Delhi : Allied publication 5. H.S, Becker.(1966). Social Problems-A Modern Approach. New York: John Wiley and Sons. 		
This course can be opted as an elective by the students of following subjects: Open for all		
Suggested Continuous Evaluation Methods: <ol style="list-style-type: none"> A) Semester End Examination :75 marks B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05) Assignment / Test / Quiz(MCQ) / Seminar/ Presentations		

Suggested equivalent online courses: http://mssw.in/	
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B.A. 1st Year(Semester 2) Paper 3 (Practical)

Programme/Class: Certificate/BA	Year: First	Semester: Second
Subject: Social Work		
Course Code:	Course Title: Field Work Practicum -I(Observational visit of the agencies)	
Course outcomes: <ul style="list-style-type: none"> • Able to understand the significance of field work in social work education • Able to understand role of professional Social Workers in different settings • Capable to understand the role of professional social workers • Able to understand the programmes and projects of governmental and non-governmental social welfare/developmental agencies/organisation 		
Credits: 2		Core Compulsory
	Max. Marks: 25+75	Min. Passing Marks:40
Total No. of Lectures-Tutorials-Practical(in hours per week)P-2/w		
Unit	Topic	No. of Lectures
	Task/Activities <ol style="list-style-type: none"> 1. Attend orientation programme organized by the department 2. Agency/ Community visits for learning agency /community/structure,functioning,policies,programmes & activities,services and networking with other organization 3. Establish contact and develop rapport with agency personnel,volunteers and community 4. Regular reporting to all concerned persons (both at agency and college level) during scheduled meetings and supervisor/individual conferences under the guidance of supervisor 5. Prepare and submit learning plan 6. Complete and submit weekly records 7. Continuous self-assessment of field work experiences 	

This course can be opted as an elective by the students of following subjects: Open for all

Suggested Readings:

2. Singh,A.P (2017). Strengthening Field Work in Social Work Education. Lucknow,India.Rapid Book Services
3. Subhedar, I.S.(2001) Field Work Training in Social Work. New Delhi: Rawat Publications.
4. Verma,R.B.S and Singh A.P.(2011),Handbook of Field Work Practice Learning in Social Work.Lucknow,India:New Royal Book Company.

Suggested Continuous Evaluation Methods:**Note:** A minimum 15 hours(including report writing)per week

Assesment will be done by both internal supervisor and external examiner.

The distribution of internal and external marking scheme will be 75 and 25 respectively

Test / Quiz(MCQ) / Seminar

Suggested equivalent online courses:

<http://mssw.inbswinfo@ignou.ac.in>**B.A. 2nd Year(Semester 3) Paper 1(Theory)**

Programme/Class: Diploma	Year: Second	Semester: Third
Subject: Social Work		
Course Code:	Course Title: Communication Skills for Social Workers (Theory)	
Course outcomes:		
<ul style="list-style-type: none"> • Able to gain opportunity in understanding contemporary fields of social work profession • Able to influence to practice, analyze and evaluate social work intervention • Able to develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work 		
Credits: 6		Elective
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures--Tutorials-Practical(in hours per week)P-6/w		
Unit	Topic	No of Lectures
I	Presentation skills: listening centered message, knowing about the listeners messages, overcoming anxiety, persuasive strategies.	10
II	structuring the presentation, effective use of visual aids and non- verbal communication.	8
III	Life skills: Self-awareness, self-esteem, assertiveness, coping with anger, fear, anxiety, stress, hurt and depression sensitivity, empathy and support	10
IV	, creative thinking, time management, Decision making.	8

V	Soft –Skills: communication, commitment, conflict resolution, civic and traffic sense, emotional competence, listening skills, nonverbal communication,	8
VI	Building effective relationships; Building rapport, nurturing friendship. Personal communications skills: Self – disclosure, feedback.	8
VII	Conflict management skills: negotiating; Team work and synergy skills.	08
	<p>Suggested Readings:</p> <ol style="list-style-type: none"> 2. Pasty McCarthy a Carolin Hatcher, (2002). Presentation Skills The essential guide for student, New Delhi SAGE publication. 2. Neil Thompson (1996) peopleskills,London;Macmillan. 3. Dalai Lama and cutler,H.C(1998) the Art of Happiness; A Handbook forLiving.London;Coronet Books 5. Hargie,Saunders, C Dickson, D. (1994) Social Skills in Interpersonal Communication; London;Routledge. 	

This course can be opted as an elective by the students of following subjects: Open for all

Suggested Continuous Evaluation Methods:

A) Semester End Examination :75 marks

B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)

Assignment / Test / Quiz(MCQ) / Seminar/ Presentations

Suggested equivalent online courses:

<http://mssw.in>

bswinfo@ignou.ac.in

B.A. 2nd Year(Semester 3) Paper 2(Theory)

Programme/Class: Diploma	Year: Second	Semester: Third
Subject: Social Work		
Course Code:	Course Title: Area of Social Work Practice(Theory)	
Course outcomes:		
<ul style="list-style-type: none"> • Able to gain opportunity in understanding contemporary fields of social work profession • Able to influence to practice, analyze and evaluate social work intervention • Able to develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work 		
Credits: 4		Core Compulsory
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures--Tutorials-Practical(in hours per week)P-4/w		
Unit	Topic	No of Lectures
I	Family Welfare <ol style="list-style-type: none"> 1. Family: Concept, Meaning, Definition, Importance and Functions 2. Types of families: Joint, Extended, Nuclear, Single Parent and Female Headed 	8
II	Child Welfare <ol style="list-style-type: none"> 1. Child: Concept and Definition and Stages of Childhood 2. Needs and Problems of Children; Types of Children 3. Personality Development: Role of Family, Peer Group, Neighbourhood, School 4. National Policy on Children 	8
III	Youth Welfare Youth Welfare: Concept, Meaning, Definitions and Importance Needs and Problems of Youth; Youth Unrest, Youth Conflict and Youth Crime National Youth Policy; Role of Social Worker in Mitigating the Issues of Youth	8
IV	Elderly Welfare <ol style="list-style-type: none"> 1. Elderly: Concept, Meaning and Definition 2. Needs and Problems of Elderly 3. Profile of Elderly; Constitutional and Legislative Provisions for the Welfare of the Aged 	8
V	Community and Ecological Development <ol style="list-style-type: none"> 1. Community Development: Concept and Evolution 2. Rural and Urban Community Development Programmes and 73rd and 74th Amendment 3. Ecology and Development: Concept and Inter linkages 	7

VI	<p>Industrial and Correctional Social Work</p> <ol style="list-style-type: none"> 1. Organized and Unorganized Labour: Concept, Definition, Characteristics and Issues 2. Concept of Labour Welfare, Industrial Relations and Human Resource Management 3. Correctional Social Work: Concept, Definition, Characteristics and Problems 4. Social Work Practice in Correctional Institutions 	7
VII	<p>Medical, Psychiatric and School Social Work</p> <ol style="list-style-type: none"> 1. Medical and Psychiatric Social Work: Concept, Meaning, Definitions and Scope 2. Role and Functions of Medical and Psychiatric Social Workers 3. School Social Work: Concept, Need and Challenges 	7
VIII	<p>Gender and Empowerment</p> <ol style="list-style-type: none"> 1. Advocacy, Legal Rights and Human Rights Campaign 2. Women's Empowerment: Concept, Definition, and Current Status 3. 4. Policies and Programmes for Women's Empowerment 	7
	<p>Suggested Readings:</p> <ol style="list-style-type: none"> 1. Uttar Pradesh Hindi Santhan “lektdk;Z ds {ks=” 2. Bajpai, A. (2003). Child Rights in India – Law, Policy and Practice, Delhi: Oxford University Press. 3. Bhattacharya, S.K. (2003): Social Defence: An Indian Perspective. New Delhi: Regency Publications. 4. Colin Pritchard (2006), Mental Health Social Work, USA: Routledge. 5. Desai , Arvind (1988) : Psychiatric and Modern Life, New Delhi : Sterling Publishers Pvt. Ltd. 	

This course can be opted as an elective by the students of following subjects: Open for all

Suggested Continuous Evaluation Methods:

A) Semester End Examination :75 marks

B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)

Assignment / Test / Quiz(MCQ) / Seminar/ Presentations

Suggested equivalent online courses:

<http://mssw.in>

bswinfo@ignou.ac.in

B.A. 2nd Year (Semester 3) Paper 3 (Practical)

Programme/Class: Diploma/BA	Year: Second	Semester: Third
Subject: Social Work		
Course Code:	Course Title: Intervention of Social work in field approach	
<p><u>Course outcomes:</u></p> <ul style="list-style-type: none"> • Capable to critically examine the agency’s structure, functions, resources, services delivery system etc. • Able to integrate theoretical knowledge with field practice((i.e. principles , skills, techniques etc) • To apply programme media skills in social work interventions 		
Credits: 2	Core Compulsory	
Max. Marks: 25+75	Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical(in hours per week)P-2/w		
Unit	Topic	No. of Lectures
	<p>Task/ Activities</p> <ol style="list-style-type: none"> 1. To perform the assigned task during field work. 2. Work with volunteers, professionals and outreach workers in the agency and community. 3. Regular reporting to all concerned persons (both at agency and college level) during scheduled meetings and supervisory/individual conferences . 4. Prepare and submit learning plans 5. Complete and submit weekly records of field work. 6. Prepare group conference and focus group discussion 7. Continuous self-assessment of field work experiences. 	

Course prerequisites: To study this course, a student must have had the all subject.....in class/12th/

Suggested Continuous Evaluation Methods:

Note:

The field work assessment will be done by both internal supervisor and external examiner. The students will be required to submit their weekly report to the respective supervisors. The students will be required to appear in viva-voce before the external examiner. The distribution of internal and external marking scheme will be 75 and 25 respectively

Field Work Evaluation:

Observation/ Research Orientation of Students:

Intervention in Field:

Suggested equivalent online courses:

bswinfo@ignou.ac.in

B.A. 2nd Year (Semester 4) Paper 1 (Theory)

Programme/Class: Diploma		Year: Second	Semester: Fourth
Subject: Social Work			
Course Code: A160401T		Course Title: Corporate Social Responsibility (Theory)	
Course outcomes:			
<ul style="list-style-type: none"> • Able to understand the different areas of social work practice. • To develop skills to work in diverse areas of social work practice • To understand intervention of social work in various settings 			
Credits: 6		Elective	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures--Tutorials-Practical(in hours per week)P-6/w			
Unit	Topic		No of Lectures
I	Corporate Social Responsibility: Concept, Definition , Objectives,		06
II	Principles, Models of CSR.		06
III	Benefits of CSR to Business & Society, Impact of Globalization on CSR, Trends in CSR , Competencies needed for CSR ,		08
IV	CSR and business Strategy, CSR & Sustainable Development.		08
V	CSR in India: Govt. Policies,Guidelines to CSR, Role of Govt. in supporting CSR , Prospects &problems.		08
VI	CSR in India: Govt. Policies,Guidelines to CSR, CSR , Prospects &problems.		08
VII	Challenges to CSR in India, CSR in Public & Private sectors in India, MNC's & CSR in Indian context.		08
VIII	Role of Social worker in CSR planning, promotion, intervention regarding CSR Opportunities for social workers in CSR careers, skills & techniques for CSR		08
	Suggested Readings <ol style="list-style-type: none"> 1. Corporate Social Responsibility in India, Sage Publications, New Delhi 2. Corporate Social Responsibility Perceptions of Indian Business, www. csm world.org 3. Chatterjee N.N. Social Responsibility of Business: Some Indian myths & Realities Decision, Vol. 8, 4. "Corporate Social Responsibility (CSR):Theory and Practice in a Developing Country Context", Journal of Business Ethics, Vol. 72, pp. 243-262. 5. Kotler P and Lee N (2005), "Corporate Social Responsibility-Doing the Most Good for Your Company and Your Cause". 		
	This course can be opted as an elective by the students of following subjects: Open for all		
	Suggested Continuous Evaluation Methods: A) Semester End Examination :75 marks B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05) Assignment / Test / Quiz(MCQ) / Seminar/ Presentations		

	Suggested equivalent online courses: http://mssw.inbswinfo@ignou.ac.in	
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B.A. 2nd Year (Semester 4) Paper 2 (Theory)

Programme/Class: Diploma		Year: Second	Semester: Fourth
Subject: Social Work			
Course Code: A160401T		Course Title: Methods of Social Work(Theory)	
Course outcomes:			
<ul style="list-style-type: none"> • Able to understand the different areas of social work practice. • To develop skills to work in diverse areas of social work practice • To understand intervention of social work in various settings 			
Credits: 4		Core Compulsory	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures--Tutorials-Practical(in hours per week)P-4/w			
Unit	Topic	No of Lectures	
I	Social Case Work 1. Concept of Social casework 2. Components of Social Case Work 3. Principles of Social Case Work	8	
II	Tools, Techniques and Skills of Social Case Work and Process 1. Workers- Client relationship 2. Casework tools 3. Skills of Casework 4. Process of Social Casework	8	
III	Social Group Work 1. Concept of social group work 2. Skills and techniques 3. Group behavior and Dynamics	7	
IV	Community Organization 1. Concept of Community, Types Of Community 2. Community power structure 3. Process of Community Practice 4. Community Organization and Community Development	8	
V	Social Welfare Administration 1. Concept,History and Principles 2. Structure and Process: Registration of Social Welfare organization,NGOs and GOs as Service Providers 3. Components of Social Welfare Administration	7	

VI	Social Work Research 1. Basics Of Research 2. Social Science Research and Social Work Research 3. Research Design and Process 4. Sampling and Data Collection 5. Statistical Tools and Use of Computer in Research	7
VII	Social Action Concept, Models and Strategies Social Change Approaches Of Social Action Gandhian and Ambedkar approach to Social Action	8
VIII	Social Movements Concept and Nature Classification Of Social Movements	7
	Suggested Readings 6. Gupta, S.C., (2012), Fundamentals of Statistics, 7th revised ed., Himalaya Publishing House, New Delhi. 7. Kerlinger, F. (1986). Foundations of Behavioral Research. New York: Holt, Rinehart and Winston. 8. Kothari, C. R.,(2004) , Research Methodology –Methods and Techniques, 2nd ed., 9. Kumar, R., (2006), Research Methodology, 2nd ed., Pearson Education, New Delhi 10. Bhattacharya, S. (2006). Social Work Administration and Development. Jaipur: Rawat Publications 11. Freire.P(2005) Pedagogy of the Oppressed.New York:Continuum,pp43-100 12. Siddiqui,HY (1997) Community Organization in India. New Delhi:Harman 13. Siddiqui HY (2008) Group Work :Theories and Practices.Jaipur:Rawat Publications	
	This course can be opted as an elective by the students of following subjects: Open for all	
	Suggested Continuous Evaluation Methods: A) Semester End Examination :75 marks B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05) Assignment / Test / Quiz(MCQ) / Seminar/ Presentations	
	Suggested equivalent online courses: http://mssw.inbswinfo@ignou.ac.in	

B.A. 2nd Year (Semester 4) Paper 3 Practical

Programme/Class: Diploma/BA	Year: Second	Semester: Fourth
Subject: Social Work		
Course Code: A160402P	Course Title: Importance of Community Base Services	
Course outcomes:		
Able to understand the importance of social work methods in field approach		
Credits: 2	Core Compulsory / Elective	

Max. Marks: 25+75		Min. Passing:40
Total No. of Lectures--Tutorials-Practical(in hours per week)P-2/w		
Unit	Topic	No. of Lectures
	<p>Social Work interventions in different areas.</p> <p>To understand the role and functions of social workers in different settings</p> <p>To learn to make use of professional relationship and referrals to deal with human problems</p> <p>To develop an ability to narrate the learning experiences, assessment of services and resources and participate in service delivery</p>	
This course can be opted as an elective by the students of following subjects: Open for all		
<p>Suggested Continuous Evaluation Methods:</p> <p>Observation Visits to the governmental or non-governmental organizations. At least five Observation Visits should be organized highlighting the role of Social Work Profession in the given area. Some of the Social Work areas where visits can be organized are: Health Settings, School settings, Old age home,Community</p> <p>Field Work Evaluation: Field Survey and Interaction With Community: 75 (Viva Voce) Field Report Writing: 25</p>		
Suggested equivalent online courses: bswinfo@ignou.ac.in		

B.A. 3rd Year (Semester 5) Paper 1 Theory

Programme/Class: Degree/BA	Year: Third	Semester: Fifth
Subject: Social Work		
Course Code: :	Course Title: Human Growth and Development	

Course outcomes:

- To understand psychological concepts and its relevance to Social Work and the basic concepts and processes in social psychology and its relevance to Social Work
- To understand determinants and processes of personality development
- Able to understand social attitudes and psycho-social behaviour

Credits: 4

Core Compulsory / Elective

Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures--Tutorials-Practical(in hours per week)P-4/w		
Unit	Topics	No. of Lectures
I	Human Growth and Development. 1. Meaning and definition 2. Biological influences of Human Growth and Behaviours 3. FACTORS AFFECTING HUMAN DEVELOPMENT	8
II	Indian Concepts and Humanistic Perspective of Human Development 1. Physical, Social and Educational Aspects of the following developmental stages with special reference to Indian conditions	7
III	Different Stages of Human Development (I) 1. Infancy 2. Early Childhood 3. Middle and Late Childhood	8
IV	Different Stages of Human Development (II) 4. Adolescence 5 Early Adulthood 6 Middle Age 7 Old Age	8
V	Introduction to Social Psychology 1. Social Psychology: Concept, Definition and Relevance to Social Work 2. Perception 3. Motivation: Concept and Factors affecting Motivation 4. Emotion and Intelligence	8
VI	Personality and Social Learning 1. Personality: Concept ,Determinants,and Characteristics 2. Learning,definiotion and types	7
VII	Theories 1. Personality: Concept and Determinants 2. Psychoanalytic Theories of Personality: Freud and Carl Jung 3. Behaviour and Humanistic Theories: B.F. Skinner and Carl Rogers	7
VIII	Social Attitude and Collective Behaviour 1. Social Attitude: Meaning, Definition 2. Collective Behaviour: Characteristics and Dynamics 3. Leadership: Meaning, Definitions, Traits and Functions	7
This course can be opted as an elective by the students of following subjects: Open for all		

Suggested Readings:

1. Dandapani, S. (2005). General Psychology. Hyderabad: Neel Kamal Publications
2. Kuppaswamy, B. (1972). Elements of Social Psychology. New York: Asian Publishing House.
3. Morgan, C.T., King, R.A. Weisz, J.R., Schopler, J. (2001). Introduction to Psychology. New Delhi: Tata McGraw and Hill.
4. Myers, D.G. (2005). Social Psychology (8th ed.). New Delhi: Tata McGraw Hill Pub. Co. Ltd.
5. Mishra Brij Kumar "Manovigyan "Publisher: Prentice-Hall of India Pvt.Ltd
6. Chowdhary, Richa (2010) "VikasatmakManovigyan" New Delhi, NamanPrakashan

Suggested Continuous Evaluation Methods

A) Semester End Examination :75 marks

B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)
Assignment / Test / Quiz(MCQ) / Seminar/ Presentations

Suggested equivalent online courses:

bswinfo@ignou.ac.in

B.A. 3rd Year (Semester 5) Paper 2 Theory

rogramme/Class: Degree/BA	Year: Third	Semester: Fifth
Subject: Social Work		
Course Code:	Course Title: Social Work Practice and Media Information (Theory)	
<u>Course outcomes:</u>		
<ul style="list-style-type: none"> • Concept, Importance and relevance of media and information literacy • Able to understand social realities and issues from the lens of social media • Able to explore the roles of media and other information providers • Able to understand how knowledge of media and information literacy is helpful for social workers for critically attending social issues • Able to develop and sharpen skills for using media, information and digital communication 		
Credits: 4	Core Compulsory	
Max. Marks: 25+75	Min. Passing Marks:40	
Total No. of Lectures--Tutorials-Practical(in hours per week)P-4/w		
Unit	Topi c	No. of Lectures

I	Introduction to Communication <ol style="list-style-type: none"> 1. Communication: Concept, Meaning, Definition and Components 2. Principles and Process of Communication 3. Types of Communication 	8
II	Media and Information Literacy <ol style="list-style-type: none"> 1. Media: Concept, Components and Importance 2. Information and Digital Literacy: Concept, Components and Importance 3. Forms of Media, 	7
III	Communication Tools <ol style="list-style-type: none"> 1. Communication Tools in Prevention and Resolving Community Issues: Puppets, Songs, Folklore, Street Theatre, Posters, Logos and Exhibitions. 2. Contemporary Communication Tools: Facebook, WhatsApp, Blogs, Instagram and twitter 3. Information Education and Communication: Means and Importance 	8
IV	Communication and Social Work Practice <ol style="list-style-type: none"> 1. Role of Media and Information in Perception Building of Social Issues 2. Use of Media, Information and Digital Literacy for Social Change 3. Communication in Social Work Practice 	8
V	Programme Media <ol style="list-style-type: none"> 1. Programme Media: Concept, Meaning, Definition and Purpose 2. Scope of Programme Media 3. Role of Programme Media in Social Work 	7
VI	Types of Programme Media <ol style="list-style-type: none"> 1. Types of Programme Media: Advertisement, Flip Chart, 2. Application of Programme Media in Various Settings 	8
VII	Essentials of Programme Media <ol style="list-style-type: none"> 3. People-Centred Approach to Programme Media 4. People/Target Group Participation in Social Work Programme 5. Planning Programme Media Activities: Role of Social Worker 	7
VIII	Skills for Programme Media <ol style="list-style-type: none"> 1. Self Awareness 2. Organizing 3. Planning 4. Listening 	7

This course can be opted as an elective by the students of following subjects: Open for all		
Suiggested Readings:		
<ol style="list-style-type: none"> 1. Menon, Mridula, Gandhi, Ved Prakash (1997) Media and Communications- Vol. I. (New Information Order): New Delhi: Kanishka Publishers/Distributor 2. Trecker, H.B. (1970). Social Group Work- Principles and Practices, New York: Association Press 3. Wholey, J. Hartry, S. Harry, P. Kathryn, E. (2004). Hand Book of Practical Programme Evaluation. (2nd ed.). Jossey- Bass: A Wiley Imprint 		
Suggested Continuous Evaluation Methods:		
A) Semester End Examination :75 marks B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05) Assignment / Test / Quiz(MCQ) / Seminar/ Presentations		
Suggested equivalent online courses: bswinfo@ignou.ac.in		

B.A. 3rd Year (Semester 5)Paper 3(Practical)

Programme/Class: Degree/BA	Year: Third	Semester: Five
Subject: Social Work		
Course Code:	Course Title: Field Work Practicum	
<u>Course outcomes:</u>		
<ul style="list-style-type: none"> • Able to understand the concept and place of field work in Social Work education • Able to understand and develop self-awareness and orientation to field work • Able to explore role of Social Worker in different settings • Able to develop skills in Field Work like report writing, observation and Analysis 		
Credits: 2	Core Compulsory / Elective	
Max. Marks:25+75	Min. Passing Marks:40	
Total No. of Lectures--Tutorials-Practical(in hours per week)P-2/w		
Unit	Topic	No. of Lectures

	<p>Field Work Task/Activities</p> <ol style="list-style-type: none"> 1. Record Writing: Purpose and Importance 2. Lobbying and Networking 3. Use of Programme Media and Mass Media Placement in the communities 4. Village/ communities visit Observe agency functioning 5. Practice the methods of working with individuals and groups in the agency 6. Practice the Skills in observation, listening, group discussion and report writing. 	
<p>Suggested Readings:</p> <ol style="list-style-type: none"> 1. Columbia University. (2015). Handbook for Student Social Work Recording, School of Social Work 2. Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi :Rawat Publication 3. Kumar, S. (2002). Methods for Community Participation: A Complete Guide for Practitioners. London: ITDG Publishing. 4. Narayana Rao, S. (2002). Counselling and Guidance. Tata McGraw-Hill Publishing Company Ltd 5. O'Hagan, Kieran, et al (2003) Competence in Social Work Practice – A Practical Guide for 		
<p>This course can be opted as an elective by the students of following subjects: Open for all </p>		
<p style="text-align: center;">Suggested Continuous Evaluation Methods:</p> <p>Note: Concurrent Field Work To be decided by Departmental Committee Workshops on Attitude Building, personality development</p> <p>. Field Evaluation :50% Viva Voce of Field work: 50%</p>		
<p>Suggested equivalent online courses: www.ignou.ac.in</p>		

B.A. 3rd Year (Semester 5) (Project)

Programme/Class: Degree/BA	Year: Third	Semester: Fifth
Subject: Social Work		
Course Code	Course Title: Rural Educational Camp	
<u>Course outcomes:</u> .		
<ul style="list-style-type: none"> • To Orient students with social work lexicon and prepare the students with requisite value orientation • To understand Programmes and projects of governmental and nongovernmental organizations and critically appraise them • Able to understand role of professional Social Workers in different settings • Able to understand programme media Skills in planning Social Work interventions • Able to develop skills of writing record of the observation visits and engage in meaningful discussions during group interactions 		
Credits: 3		Core Compulsory / Elective
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures-Tutorials-Practical (in hours per week): P- 3/w		
	Topics: Field Work Tasks /Activities	No of Lectures
	<ol style="list-style-type: none"> 1. Provide exposure of realities of life in rural and semi-rural areas 2. Understand the rural social system, its culture, and livelihood patterns 3. To know the geographical, economic and political features, needs and problems of rural Community 4. Observe living conditions, housing, water supply and other amenities in rural areas 5. Sharpen the Skills of rapport formation, situational analysis and awareness generation 6. Group-living and develop attitudes conducive for effective team work 7. Acquire Skills in planning, organizing, implementing the camp 	

<p>This course can be opted as an elective by the students of following subjects: Open for all </p>
<p>Suggested Continuous Evaluation Methods (75 marks)Rural camp and Participation (25 marks) Report Writing Note:Though it is proposed that camp will be organized in 5thsem, however, based on the local conditions, the camp can be organized during the period of the course. The 8-10 day camp will acquaint the students with rural and tribal scenario and their socio-economic aspects. They will in this manner get familiarized with group dynamics and power structures in a rural Community, learn rapport formation, situational analysis and awareness generation, and develop attitudes helpful for effective team</p>
<p>Suggested equivalent online courses: www.ignou.ac.in</p>

B.A. 3rd Year (Semester 6) Paper 1(Theory)

Programme/Class: Degree/BA	Year: Three	Semester: Sixth
Subject: Social Work		
Course Code:	Course Title: Social Legislation And Policy(Theory)	
<u>Course outcomes:</u>		
<ul style="list-style-type: none"> • Able to understand concept of social welfare and social welfare administration • Able to understand the Structure and components of social welfare administration 		
Credits: 4		Core Compulsory
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures-Tutorials-Practical (in hours per week): P- 4/w		
Unit	Topic	No. of Lectures
I	<p>Legislation</p> <ol style="list-style-type: none"> 1. Legislation: Concept, Meaning and Definition 2. Functions of Legislation 3. Process of Making Legislation 4. 4. Important Law Making Institutions in India 	7

II	Social Legislation <ol style="list-style-type: none"> 1. Social Legislation: Concept, Meaning and Definition 2. Needs and Objectives of Social Legislation 3. Welfare State; Legal-aid and Legal and Public Advocacy 	7
III	Social Legislations in India <ol style="list-style-type: none"> 1. Salient Features of Dowry Prohibition Act (1961) and its Amendments; Salient Features of Protection of Women from Domestic Violence Act (2005); 2. Salient Features of Child Labour Prohibition and Regulation Act (1986) and its Amendments; Salient Features of Juvenile 	8
IV	Constitution of India <ol style="list-style-type: none"> 1. History of Drafting of Indian Constitution 2. Preamble; Fundamental Rights and Duties; Directive Principles of State Policy 	8
V	Introduction to Social Policy <ol style="list-style-type: none"> 1. Social Policy: Concept, Definitions, Characteristics and Objectives 2. Social Policy: Principles, Models, and Determinants 	8
VI	Understanding Social Planning <ol style="list-style-type: none"> 1. Social Planning: Concept, Definitions and Objectives 2. Social Planning: Principles, Functions and Types Social and Economic Planning 3. Planning Commission and Niti Aayog: Structure and Functions 	8
VII	Nature and Concept of Development <ol style="list-style-type: none"> 1. Social Development: Concept, Definition, Objectives and Prerequisites 2. Economic Development: Concept, Definition, Objectives and Prerequisites 3. Sustainable Development: Concept, Definition, Objectives and Goals 	7

VIII	Human Development <ol style="list-style-type: none"> 1. UNDP and Human Development 2. Human Development Indicators 3. 4. Approaches to Human Development 	7
Suggested Readings: <ol style="list-style-type: none"> 1. . Bakshi PM (2007), Constitution of India, Delhi: Universal Law Publishing House 2. Basu, D. D. (2015). Introduction to Constitution of India. 22nd Edition. Mumbai: LexisNexis. 3. Gangrade KD (1978), Social Legislation in India, New Delhi, Concept pub 4. Gaur K. D. (2004) A Text Book on the Indian Penal Code, Delhi: Universal Law Publication Co. Government of India. (1956), Social Legislation, New Delhi, Govt of India 5. Kulkarni, P. D. (1979). Social Policy and Social Development in India, Madras: Association of Schools of Social Working India 6. <u>dr. g.k. agrawal</u>“Welfare and Social Legislation in India (Hindi)”.,sbpd publishing house 		
This course can be opted as an elective by the students of following subjects: Open for all The eligibility for this paper is 10+2 with any subject		
Suggested Continuous Evaluation Methods <p>A) Semester End Examination :75 marks</p> <p>B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05)</p> <p>Assignment / Test / Quiz(MCQ) / Seminar/ Presentation</p>		
Suggested equivalent online courses: www.ignou.ac.in		

B.A. 3rd Year (Semester 6) Paper 2 (Theory)

Programme/Class:Degree/BA	Year: Third	Semester: Sixth
Subject: Social Work		
Course Code:	Course Title: Counseling and Guidance(Theory)	

Course outcomes:

- To understand the basics of counseling and guidance
- Able to understand the theories of counseling
- Able to develop application of various counseling techniques with special groups
- Able to understand linkages of counseling and guidance in Social Work

Credits: 4	Core Compulsory
Max. Marks: 25+75	Min. Passing Marks:40

Total No. of Lectures-Tutorials-Practical (in hours per week): P- 4/w

Unit	Topic	No. Of Lectures
I	Introduction to Counseling and Guidance 1. Concept and Definitions of Counseling and Guidance 2. Principles of Counseling 3. Counseling Process (Assessment, Intervention, and Termination)	8
II	Counseling Process 1. Assessment 2. ,Intervention, 3. Termination	7
III	Techniques and Procedures of Guidance 1. Counseling Techniques	7
IV	Theories of Counseling 1 Theories of Counseling 2 Ethical considerations in Counseling	8

V	Counseling With Special Groups 1. Characteristics and Needs of Special Groups 2. Counseling and Guidance with Delinquents, School Drop-outs, HIV - AIDS Patients, Processes and Social Work Intervention	8
VI	Individual 1. Understanding Individual 2. Advantages and Characteristics of individual Counseling	7

VII	Group Counseling and Guidance Understanding Group Dynamics and Group Process Skills of Group Facilitation (including dealing with conflict).	7
VIII	Special Problem <ol style="list-style-type: none"> 1. Nature of Behaviour Problems 2. Problems of Children 3. Problems of Adolescents 4. Identification of Behaviour Problems 5. Types of Behaviour Problems 6. Causes of Behaviour Problems 7. Personal and Social Needs 8. Suggestions for Dealing with Behavioural Problems Remedial Measures 9. Role of Teachers, Parents ,Counsellors/Psychologist 	8
	Suggested Reading <ol style="list-style-type: none"> 1. Nayak, A. K. (2007). Guidance and counselling. New Delhi: APH Publishing. 2. Nugent,F (1990) An introduction to the profession of counselling. Columbus, Ohio: Merill Pub. co. 3. V.C. Pandey (2007) Educational Guidance and Counselling Paperback - 	
This course can be opted as an elective by the students of following subjects: Open for all		
Suggested Continuous Evaluation Methods: A) Semester End Examination :75 marks B). Internal Assessment:25marks (Sessionals-10,Assignment/ Research Orientation of Students: 05, Assignment Presentation: 05, Class Participation: 05) Assignment / Test / Quiz(MCQ) / Seminar/ Presentation		
Suggested equivalent online courses: https://sites.google.com/site/ignouhelpbooks22/ES-363%20Block-4%20Guiding%20Students%20with%20Special%20Problems%20-4.zip?attredirects=0&d=1		

B.A.3rd Year (Semester 6)Paper 3 Practical

Programme/Class: Degree/BA	Year: Third	Semester: Sixth
Subject: Social Work		
Course Code:	Course Title: Field Work Practicum in Specialty	
<p>Course outcomes:</p> <ol style="list-style-type: none"> 1 To understand the agency set up in relation to service delivery system 2 To understand the needs, problems and Programmes for different target groups 3 To network with other organizations 4 To develop Skills in report writing and use of supervision. 		
Credits: 2	Core Compulsory	
Max. Marks: 25+75	Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical (in hours per week): P- 2/w		
Unit	Topic	No. of Lectures
	<p>Field Work Tasks /Activities</p> <ol style="list-style-type: none"> 1 Familiarisation withagency, its objectives and Programmes. 2 Familiarisation withCommunity people and prepare Community profile. 3 Explore and analyze the needs, problems and re- sources of individuals, groups and communities. 4 Organize activities with groups of women, children,youth and other populationgroups. 5 Mobilize resources and developnetwork with otherinstitutions/organizations working in the neighbouring areas. 6 Understand power structure of surroundingarea and of local Community leaders andstakeholder 	
This course can be opted as an elective by the students of following subjects: Open for all		

Suggested Continuous Evaluation Methods:

Field Specilization Report :50%

Viva Voce: 50%

B.A. 3rd Year(Semester 6))Paper 4 Practical

Programme/Class	Year: Third	Semester: Sixth
Subject: Social Work		
Course Code:	Course Title: NGO and Project Formulation	
Course outcomes:		
<ul style="list-style-type: none"> • To know the concept and basic features of NGO • To develop ability to initiate and conduct research • To know the how to formulate projecst • Able to understand research skills of identifying and selecting topic for research • Able to develop skill of doing literature review and data collection and accompanying drawbacks • Able to understand different steps in conducting research and associated limitations • Able to do data analysis and report writing • Able to understand ethics involved in research 		
Credits: 3		Core Compulsory
Max. Marks: 25+75		Min. Passing Marks:40
Total No. of Lectures-Tutorials-Practical (in hours per week): P- 3/w		
Unit	Topic	No. Of Lectures
	Introduction to NGO <ol style="list-style-type: none"> 1. NGO: Concept Meaning, Objectives and Characteristics 2. National and State Levels 	
	Understanding Legal Provisions <ol style="list-style-type: none"> 1. The Societies Registration Act, 1860 2. The Charitable Endowments Act, 1890 3. The Indian Trust Act, 1882 and The Companies Act, 2013 4. 4. FCRA and National and International Funding Agencies 	

	<p>Process of Project Formulation</p> <ol style="list-style-type: none"> 1. Stages of Project Formulation 2. Project Monitoring 3. Project Evaluation 	
	<p>Project Report</p>	
	<p>Suggested Readings:</p> <ol style="list-style-type: none"> 1. Batra, Promod and Mahendra, Deepak (1993) Management Ideas In Action Delhi: Think Line 2. Chowdhary, S. (1990) Project Management. Delhi: Tata McGraw-Hill. 3. Fernandes,W. (1989). Voluntary Action and Government Control, Indian Social Institute. 4. Fred Setterberg, Kary Schulman (1985), Beyond Profit: Complete Guide to Managing the Non Profit Organizations, New York: Harper & Row. 5. Frenda, M. (2005): Voluntary Actions and Local Development, Young India Foundation, New Delhi. Garain, S. (1998) : Organizational Effectiveness of NGOs, Jaipur : University Book House 6. Gregory Dees, Jed Emerson, Peter Economy (2002), Enterprising Non Profits – A Toolkit for Social Entrepreneurs, New York: John Wiley and Sons. 	
	<p>Note: The format for preparing framework for synopsis of the project are:</p> <ul style="list-style-type: none"> • Identification of issue and development of proposal • Literature review • Objectives • Research methodology (Universe, Sampling, Tool Preparation) • Data collection • Analysis and interpretation of data • Report writing 	
<p>This course can be opted as an elective by the students of following subjects: Open for all</p>		

Suggested Continuous Evaluation Methods:

Formulation of Project of any Social Problem & Preparation of an education aid/kit.:**75marks**

Viva voce:**25 marks**

Suggested equivalent online courses:

[http://ignou.ac.in/userfiles/Guidelines%20for%20SOSW-P\(1\).pdf](http://ignou.ac.in/userfiles/Guidelines%20for%20SOSW-P(1).pdf)