**List of Courses of study**

**Ist Semester**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>MM</th>
<th>(Ext.+Int.)</th>
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<tbody>
<tr>
<td>I</td>
<td>Introduction to Social Work</td>
<td>100</td>
<td>(50+50)</td>
</tr>
<tr>
<td>II</td>
<td>Dynamics of Human Growth and Development</td>
<td>100</td>
<td>(50+50)</td>
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<tr>
<td>III</td>
<td>Social Work, Intervention: Methods and Strategies</td>
<td>100</td>
<td>(50+50)</td>
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<tr>
<td>IV</td>
<td>Community Work and Social Action</td>
<td>100</td>
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<tr>
<td>V</td>
<td>Practical-Concurrent Field Work</td>
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Field Work will be undertaken as prescribed

**IInd Semester**

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<th>Course</th>
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<tr>
<td>VI</td>
<td>Organizational Behaviour and Social Concepts</td>
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<tr>
<td>VII</td>
<td>Research Methods, Statistics and Computer Application</td>
<td>100</td>
<td>(50+50)</td>
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<tr>
<td>VIII</td>
<td>Social Policy, Planning and Development</td>
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<td>IX</td>
<td>Social Security, Labour Welfare and Related Laws</td>
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Field Work will be undertaken as prescribed

**IIIrd Semester**

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<tr>
<td>XI</td>
<td>Human Resource Management</td>
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<tr>
<td>XII</td>
<td>Social Welfare Administration, Human Rights and Social Justice</td>
<td>100</td>
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<tr>
<td>XIII</td>
<td>Rural Urban Community Development</td>
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<tr>
<td>XIV</td>
<td>Medical Social Work</td>
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<tr>
<td>XV</td>
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Field Work will be undertaken as prescribed

**IVth Semester**

<table>
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<tr>
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<td>XVI &amp; XVII</td>
<td>Report of Block Field Work</td>
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<tr>
<td>XVIII &amp; XIX</td>
<td>Research based dissertation</td>
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</tr>
<tr>
<td>XX</td>
<td>Viva-voce</td>
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Total Maximum Marks (all four semesters) | 2000
Ch. Charan Singh University, Meerut
Revised Syllabus of M.S.W. (Master of Social Work)
(B.O.S. 18-06-10, As Approved by the Academic Council 22/06/2010, implemented w.e.f. 2010-11)

I SEMESTER

Course - I: Introduction to Social Work

Objectives: Conceptual clarity about Social Work and other related terms.
To understand the history of Social Work profession in India and the west, and values, ethics, principles and functions of Social Work.
To understand different approaches to Social Work.

Unit -1: Concept and Development of Social Work
1.1. Meaning, Concept and Scope of Social Work
1.2. Relationship of Social Work with Social Reforms and Social Welfare
1.3. Social Work as a Profession: History and Emergence
1.4. Social Reform Movement in Modern India – Select Examples

Unit - 2: Social Work Philosophy
2.1. Principles of Social Work
2.2. Objectives and Functions of Social Work
2.3. Values and Ethics in Social Work
2.4. Roles of Social Worker

Unit - 3: Approaches in Social Work
3.1. Systems Approach
3.2. Radial Approach
3.3. Existential Approach
3.4. Integrated Approach, Gandhian Approach

Unit - 4: Voluntary Action in Social Welfare
4.1. Nature of Voluntary Action in India
4.2. NGO’s: Scope and Functions
4.3. Governmental Measures in Development of NGO’s
4.4. Future of Voluntary Action

Unit - 5: Relevance of Social Action
5.1. Role of Social Work in Social Change and Social Control
5.2. Significance of Social Work in Economic Development
5.3. Role of Social Work in Social Development
5.4. Relevance of Social Work in a Changing Society

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: Teaching will involve lectures, discussions, writing assignments/term paper and doing field exercises for understanding the concepts.

BOOKS RECOMMENDED
Ch. Charan Singh University, Meerut  
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**I SEMESTER**

**Course - II: Dynamics of Human Growth and Development**  
M.M. 100 (Ext. 50, Int. 50)

**Objectives:** To understand the basic concepts of personality, behavior, abnormal behavior and mechanisms of testing personality etc.
To familiarize the students with various theories of human behavior in varying situations and related aspects where social work may be involved.
To develop skills to relate and use this understanding in doing practice of social work.

**Unit - 1: Personality**  
10 Hrs.

1.1. Personality : Meaning, Concept and nature  
1.2. Determinants of Personality : Physical, Social, Family  
1.3. Personality Theories : Trait Theories, Psychodynamic Theories, Psychodynamic behaviour Theory  
1.4. Socio-cultural factors on personality Dis-Organization

**Unit - 2: Social Psychology**  
10 Hrs.

2.1. Individual and Society  
2.2. Social learning  
2.3. Group Behaviour and Leadership  
2.4. Social Attitude - Norms and Values

**Unit - 3: Abnormal Behaviour**  
10 Hrs.

3.1. Definition and Criteria  
3.2. Causes : Biological, Psychological and Socio-cultural  
3.3. Mental Disorders: Schizophrenia, Obsessive Compulsive Disorders (OCD)  
3.4. Diagnostic Statistical Mannual (DSM) - IV Classification

**Unit - 4: Learning and Personality Tests**  
10 Hrs.

4.1. Learning : Nature and Types, Verbal Learning, Motor Skills, Problem Solving  
4.3. Objective Test : JMPI  
4.4. Projective Test : TAT

**Unit - 5: Health and Hygiene**  
10 Hrs.

5.1. Definition and Concept of Health and Hygiene  
5.2. Malnutrition and Balanced Diet  
5.3. Stressand its Factors - Environment and Biological  
5.4. Concept of Preventive and Social Medicine  

**(Total Hrs. 50)**

**Recent Articles:** Two recent articles from journals will be prescribed every year.

**Pedagogy:** Teaching of the course will involve essentially lectures, discussions, assignments and use of concepts in field exercises which will also be a part of internal assessment.

**BOOKS RECOMMENDED**

I SEMESTER

Course - III: Social Work Invention: Methods and Strategies M.M. 100 (Ext. 50, Int. 50)

Objectives: To understand the concepts, principles and methods for interventions for social work practice.
To develop skills in methods and strategies of social work practice with individuals and groups in order to overcome their problems to rehabilitate them as normal citizens in society.

Unit - 1: Social Case Work - Concept and Processes 10 Hrs.
1.1. Concept and Objectives of Social Case Work
1.2. Value, Principles and Components of Social Case Work
1.3. Use of Relationship in Case Work
1.4. Case Work Process: Investigation, Diagnosis, Treatment

Unit - 2: Therapeutic Approach in Case Work 10 Hrs.
2.1. Psycho-social Approach
2.2. Psycho-analytical Approach
2.3. Functional Approach
2.4. Behaviour Modification Approach

Unit - 3: Social Group Work 10 Hrs.
3.1. Concept, History and Objectives
3.2. Principles of Social Group Work
3.3. Group Diagnosis: Conflict, Apathy, Inadequate Decision Making
3.4. Post Diagnosis (Remedial) Techniques - Group Discussion, Programme Media Techniques

Unit - 4: Social Group Process 10 Hrs.
4.1. Stages of Group Development
4.2. Programme Planning and Development
4.3. Development of Group Identity
4.4. Record Writing in Group Work

Unit - 5: Therapeutic Approaches to Social Group Work 10 Hrs.
5.1. Group Work and Group Therapy
5.2. Transactional Analysis
5.3. T. Groups
5.4. Gestalt

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: Teaching will involve lectures on concepts, principles and strategies, discussion by taking up case examples of individuals and groups. Actual field exercises will also be undertaken as assignments which will be part of the internal assessment. Collective seminar presentation will be encouraged on these exercises.

BOOKS RECOMMENDED
14. Mishra, P.D. : Case Work
15. Mishra, P.D. : Group Work
I SEMESTER

Course - IV: Community Work and Social Action  M.M. 100 (Ext. 50, Int. 50)

Objectives: To understand and analyze the community, its issues, resources etc.
To develop understanding of community organization and its relation with social action.
To know community organization and understand its process.
To acquire knowledge of various techniques and approaches of community organization.
To develop professional attitude and skills related to the above issues.

Unit - 1: Community Organization  10 Hrs.
1.1. Definition, Nature, Scope and Basic Assumptions
1.2. Objectives, Principles and Skills
1.3. Methods, Procedures and Steps
1.4. Community Organization as a Process of Social Work

Unit - 2: Community Work  10 Hrs.
2.1. Definition, Concept and Objectives
2.2. Various Fields of Community Work
2.3. Various Stages of Work
2.4. Role of Community Worker

Unit - 3: Strategies For Community Work  10 Hrs.
3.1. Various Approaches and Levels of Community Work
3.2. Peoples Participation in Community Work
3.3. Planning for Community Work and Welfare
3.4. Politics and Community Work

Unit - 4: Social Action  10 Hrs.
4.2. Social Action, Principles and Methods
4.3. Relationship between Social Action and Other Methods of Social Work
4.4. Social Action, Community Organization and Community Development

Unit - 5: Social Problems for Social Action  10 Hrs.
5.1. Casteism, Untouchability
5.2. Physical Disability and Health Problems
5.3. Women Problems : Dowry, Violence
5.4. Poverty, Human Trafficking

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: Teaching will involve essentially lectures, discussions, seminars, minor field exercises by participation in the community organization. All these exercises will also be part of the internal assessment.

BOOKS RECOMMENDED

2. Biddle, W.W. and Biddle, L.J., …: Economing, Community Development, New Delhi, Light and Life
7. Mukherjee, B., 1961: Community Development in India, New Delhi, Orient Longman
In the first semester, the students will be given exposure of different agencies twice a week. They will prepare brief report on a prescribed format for each working day of Concurrent Field Work. At this initial stage, it will remain limited to observational field work.
II SEMESTER

Course - VI: Organizational Behavior and Social Concepts  M.M. 100 (Ext. 50, Int. 50)

Objectives: To develop understanding of individual in relation to group, and group behavior.
To acquire knowledge of factors and processes of change as well as sources of conflict and mechanisms of its
resolution in group behavior and application of theories related to these aspects of group behavior.
To familiarize the students with basic concepts of society and culture; processes factors and theories of social
change.

Unit - 1: The Fields of Organizational Behavior  10 Hrs.
1.1. Organizational Behavior : Need, Nature and Scope
1.2. Approaches and features of Organizational Behavior
1.3. Modern Organization Theory Vs Organizational Behavior
1.4. Individual Voluntary organizations, Organizational Rationality, Models of Man in
Organizational Behavior

Unit - 2: Individual and Group Dynamics  10 Hrs.
2.1. Perceptual Process, Factors Influencing Perceptions
2.2. Specific Job Attitudes and Productivity
2.3. Bases for Group Formations : Assets and Liabilities of Group, Decision Making
2.4. Performance, Job Satisfaction, Leadership Style

Unit - 3: Organizational Change, Conflict and Control  10 Hrs.
3.1. Resistance and Management of Change
3.2. Typology of Conflict and Conflict Management
3.3. Types of Control, Requirement of Effective Control System
3.4. Feedback VS Feed Forward, Behavioural Implications of Control

Unit - 4: Social Concepts and Processes  10 Hrs.
4.1. Social Structure : Norms, Values, Roles and Status
4.2. Social Institution : Family, Marriage and Religion
4.3. Culture Assimilation, Acculturation
4.4. Socialization Process and Social Stratification

Unit - 5: Social Change and Social Control  10 Hrs.
5.1. Concept and Theories of Social Change : Linear and Cylcical
5.2. Social Change : Factors and Planned Social Change
5.3. Social Control : Formal and Informal
5.4. Role of Media in Social Change and Control

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: Teaching will involve lectures, discussions, seminars, assignments, term papers and field exercises
related to the aspects which will be part of the internal assessment.

BOOKS RECOMMENDED

1. Robbins, : Organizational Behaviour
2. Sekaran Umar, : Organizational Behaviour
4. Luthans, Fred, : Organizational Behaviour
5. Prasad L.M : Organizational Theory and Behaviour
II SEMESTER

Course - VII: Research Methods, Statistics and Computer Applications  MM 100 (Ext. 50, Int. 50)

Objectives: To develop understanding of scientific approach to human inquiry and enhance knowledge base for social work.
To develop skills to assess effectiveness and to evaluate the social work interventions.
To understand major strategies of research and linkages with theory.
To develop ability to conceptualize, formulate and conduct simple research projects.

Unit - 1: Research Procedures

1.1. Social Research- meaning, nature and types
1.2. Steps of Research
1.3. Hypothesis : Definition, Types and Sources
1.4. Research Design : Meaning and Types
1.5. Sampling

Unit - 2: Methods of Data Collection

2.1. Types of Data : Qualitative and Quantative; Primary and Secondary
2.2. Participant Observation, Interview
2.3. Questionnaire and Schedule
2.4. Case Study, Life History
2.5. Scaling

Unit - 3: Social Statistics

3.1. Statistics : Meaning and Significance
3.2. Variables: meaning, types and their measurement
3.3. Coding, Classification, and Tabulation of Data
3.4. Graphic Presentation -3 Graphs
3.5. Analysis and Interpretation of Data and Report Writing

Unit - 4: Statistical Measures

4.1. Measures of Central Tendency : Mean, Median, Mode
4.2. Measures of Variability : Mean Deviation and Standard Deviation
4.3. Association – Yuli’s Q, Phi Coefficient, Chi Square
4.4. Correlation Co-efficient : Pearson’s (rho) and Spearman’s(r)
4.5. Statistical Inference- Chi Square, t-test

Unit - 5: Computer Application in Social Work Research

5.1. Definition of Computer, Types of Computer, Anatomy of Computer
5.2. Brief History of Computers
5.3. Computer Generations
5.4. Spreadsheets, Statistical Package(SPSS)
5.5. Word Processor, RDBM

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: Teaching will involve lectures on conceptual clarifications, discussions, small exercises on formulation of research tools and execute those in empirical situations, as part of the internal assessment.

BOOKS RECOMMENDED

6. Gupta, S.P., 1994 : Statistical Methods, New Delhi, Sultan Chand and Sons
8. Seltiz ,Jahoda etal, : Research Methods in Social Relations
II SEMESTER

Course - VIII: Social Policy, Planning and Development  M.M. 100 (Ext. 50, Int. 50)

Objectives: To acquire knowledge of the objectives and scope of various policies and plans of development.
To develop understanding of social policy perspective for national goals of development.
To acquire skill of critical analysis of social policies and plans.

Unit - 1: Social Policy  10 Hrs.
1.1. Concept, Objectives and Scope of Social Policy
1.2. Social Policy, Social Science and Social Work
1.3. Areas of Social Policy (a) Economic justice and Welfare, (b) Social Security,
      (c) Community Development
1.4. New Challenges to Social Policy

Unit - 2: Social policy: Trends, Formulations and Implementation  10 Hrs.
2.2. Social Policy Practices and Implication
2.3. Modernization as a Concept in Social Work Perspective
2.4. Galbraith and Social Balance

Unit - 3: Social Planning  10 Hrs.
3.1. Concept History and Basic Principles of Social planning
3.2. Approaches to Social Planning in India (a) Sectoral Approach, (b) Cross Sector Approach
      (c) maximum-Minimum Approach
3.3. Democratic Planning : Nature, Scope and Limitation
3.4. Multilateral Planning and Decentralized Administration

Unit - 4: Social Policy and Planning of People's Development Programmes  10 Hrs.
4.1. Poverty Alleviation Programmes
4.2. Social policy Relating to Wealth and Housing
4.3. Development of Child and Women
4.4. Development of Minorities

Unit - 5: Social Development  10 Hrs.
5.1. Concept of Social Development and Its Relationship with Social Work
5.2. Indicators of Social Development
5.3. Strategies of Social Development,
5.4. Social Structure, Economic Development and Social Change

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: The teaching will involve lectures to acquire knowledge of policies and programmes, undertake
discussions on some specific policies. Students will be encouraged to prepare term papers on select policies by
incorporating field experiences of such policies at the grass roots.

BOOKS RECOMMENDED

1. Jacob, K.K. : Social policy in India, Udaipur, Himanshu Publishers
11. Govt. of India Publications : VIIIth Five Year Plan Document, Census Report 1991, Govt. of India
II SEMESTER

M.M. 100 (Ext. 50, Int. 50)

Objectives: To acquire knowledge and understanding of various legislations related to employees’ social security.
To acquire knowledge and understanding of various welfare measures (for employees) and their administration.
To familiarize the students with legal framework/laws for decision making related to welfare and social security of employees.

Unit - 1: Social Security  
10 Hrs.
1.1. Meaning and Scope of Social Security
1.2. Constitution of Social Security, Social Insurance
1.3. Social Assistance and Allied Schemes
1.4. Growth of Social Security in Germany, U.K. and USSR
1.5. Social Security Movement in India-Current Scenario

Unit - 2: Medical Benefits Schemes  
10 Hrs.
2.1 Workmen's compensation Scheme
2.2 Maternity Benefit Scheme
2.3 Employees State Insurance Scheme

Unit - 3: Retirement Benefit Scheme  
10 Hrs.
3.1 Employees Provident Fund and Miscellaneous Provisions
3.2 Coal Mines Provident Fund and Mica Mines Provident Fund Schemes
3.3 Gratuity Payments and Family Pension Schemes
3.4 U.P. old Age Pension Schemes
3.5 Planning and Integrated Schemes

Unit - 4: Laws Related to Welfare of Labour  
10 Hrs.
4.1 Factories Act. 1948
4.2 Payment of Wages Act. 1936
4.3 Minimum Wages Act. 1948
4.4 Motor Vehicle Act. 1938
4.5 Provision for Temporary Layoff and Retrenchment Compensation (Industrial Disputes Act.)

Unit - 5: Labour Welfare  
10 Hrs.
5.1. Concept and Scope of Labour Welfare
5.2. Approaches and Theories of Labour Welfare
5.3. Objectives of Labour Welfare
5.4. Statutory Schemes of Labour Welfare
5.5. Voluntary Schemes of Labour Welfare

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: The teaching will involve lectures, discussions on specific provisions/laws and their implementation. Specific topic/measures related field work exercises will be made a part of these specific issues and will form part of internal assessment.

BOOKS RECOMMENDED
1. I.L.O., 1942 : Approaches to Social Security, Geneva
II SEMESTER

Course - X: Practical - Concurrent Field Work M.M.-100

In the second semester involving observational field work as in first semester, the students will also be made to learn to relate these observations with methods of intervention of social work (Methods of social work interventions are prescribed in theoretical contents of II Sem.).
III SEMESTER

Course - XI: Human Resource Management

M.M. 100 (Ext. 50, Int. 50)

Objectives: To acquire knowledge of the concept, nature and scope of human resource management.
To acquire knowledge of specific issues like training and development, industrial relation, performance analysis etc.

Unit - 1: Human Resource Management
1.2. Development of Personal Management in India
1.3. Profile of Indian Manager and Workers
1.4. Manpower Planning
1.5. Job Analysis, Recruitment, Selection and Placement

Unit - 2: Training and Development
2.1. Identification of Training Needs
2.2. Areas of training and Process of Continuous Training
2.3. Training Methods and Techniques
2.4. Organization for Training and Development
2.5. Evaluation of Training

Unit - 3: Performance Analysis
3.1. Meaning and Criterion of Performance Appraisal
3.2. Methods of Performance Appraisal
3.3. Problems in Performance Appraisal
3.4. Internal Mobility: Promotion, Transfers and Demotion
3.5. Promotion by Seniority vs. Promotion by Merit

Unit - 4: Wages and Salary Administration
4.1. Factory and Principles of Wage Determination
4.2. Job Evaluation: Methods of Job Evaluation
4.3. Methods of Wage Payment
4.4. Incentive Scheme: Issues in Implementation
4.5. Wage Structure: Core and Peripheral Benefits

Unit - 5: Industrial Relation
5.1. Meaning, Scope and Model of Industrial Relations
5.2. Industrial Relation Machinery: Preventive and Curative Measures
5.3. Trade Unions: Types, Functions and Problems
5.4. Collective Bargaining: Concept, Features, Pre-requisites, Process and Strategies
5.5. Workers Participation in Management, Various Schemes of Participation in India

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: The teaching will involve lectures, discussions, seminars. Students will be encouraged to pickup case studies of various related issues for preparing term papers. Field observations on specific issues will be made a part of such assignments. These will be discussed and will be a part of internal assignment.

BOOKS RECOMMENDED
2. Khan, M.Y., 1992: A Study of Labour and Industrial Laws, New Delhi, Metropolitan
III SEMESTER

Course - XII: Social Welfare Administration, Human Rights and Social Justice

M.M. 100 (Ext. 50, Int. 50)

Objectives: To acquire knowledge of the concepts of social welfare administration, human rights and social justice. To develop skills to critically evaluate the role of social welfare administration, human rights practices and social justice administration.

Unit - 1: Social Welfare Administration

1.1. Meaning, Principles & Functions of Social Welfare Administration
1.2. Organization, Policy making & Planning
1.3. Decision Making, Communication
1.4. Financial Administration, Monitoring & Evaluation

Unit - 2: Concept of Human Rights and Social Justice

2.1. Fundamental Rights and The Indian Constitution
2.2. Directive Principles of State Policy
2.3. Social Justice: Concerns and Social Welfare
2.4. Human Rights and The right to Welfare

Unit - 3: Social Legislation

3.1. Objectives, Scope and Assessment of Various Social Legislations as an instrument for Social Change
3.2. Social Legislation and Slums
3.3. Protection of Environment
3.4. Consumer Protection

Unit - 4: Un-Organized Labour and Social Legislations

4.1. Minimum Wages Act. 1948
4.2. Equal Remuneration Act. 1976
4.4. Inter-State Migrant workmen Act, 1979

Unit - 5: Protection of Civil Rights Act

5.2. Bonded Labour Abolition Act. 1976
5.3. Regulations of Money Lending Act. 1976

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: The teaching will involve lectures, discussions and seminars initially. Assignments to observe the social welfare administration, social justice administration in agencies will be given and discussion-seminars will be a part of class room teaching on these issues. This will also be a part of internal assessment.

BOOKS RECOMMENDED

12. Bare Acts
III SEMESTER

Course - XIII: Rural Urban Community Development (M.M. 100 (Ext. 50, Int. 50))

Objectives: To acquire knowledge of the concept of development, specifically rural and community development.

To acquire knowledge and understanding of various community development programmes which have been implemented hitherto.

To develop skills to critically analyze (assess and evaluate) such specific programmes as prescribed in the contents.

Unit - 1: Rural Community (10 Hrs.)
1.1. Community Development : Meaning, Concept, Objectives and Ideology
1.2. Process and Fundamental Principles of Community Development
1.3. Essential Characteristics of Community Development
1.4. Various Approaches to Rural Development in India

Unit - 2: Strategies and Activities of Rural Development (10 Hrs.)
2.1. Issues and Strategies of Rural Development in India
2.2. Main Lines of Activities of Rural Development
2.3. Meaning and Significance of Peoples Participation

Unit - 3: Structure and Programme of Community Development (10 Hrs.)
3.1. Organizational and Administrative Structure
3.2. Cooperative Movements
3.3. Panchayati Raj System
3.4. Various Rural Community Development Programmes

Unit - 4: Urban Community (10 Hrs.)
4.1. Urban Community Development : Concept, Meaning and Objectives
4.2. Urbanization and Urban Development policy
4.3. Industrial Development and Urbanization
4.4. Approaches and Recent Trends of Urban development

Unit - 5: Urban Community Development : Programmes and Administration (10 Hrs.)
5.1. Urban Basic Services
5.2. Urban Poverty and Govt. Intervention
5.3. Slum Clearance Programmes
5.4. Administration of Community Development Programmes (Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: The teaching-learning of the course will involve lectures, discussions on contents for knowledge and understanding. Students will be encouraged to take assignments on the study of specific programmes and supplement the theoretical knowledge with atleast a case study each in the field situation. Such assignments will be discussed in the group and will constitute a part of the internal assignment.

BOOKS RECOMMENDED
2. Mukheree, B. : Community Development in India, New Delhi, Orient Longman
6. Shukla, K.S. : The Other Side of Development, New Delhi, Sage Publications India
Ch. Charan Singh University, Meerut
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III SEMESTER

Course - XIV: Medical Social Work

M.M. 100 (Ext. 50, Int. 50)

Objectives: To acquire specific knowledge of concepts, role and history of medical social work.
To enhance knowledge on Medico-Social, Economic implications of illness/Impairment-Disability and handicap and the role of Social Worker in rehabilitation and assistance, as well as counselling.
To develop different specific practical knowledge skills, methods, structure and functions of hospitals.

Unit - 1: Medical Social Work

1.1 Definition, Concept and Need of Medical Social Work
1.2 The Role and functions of a Medical Social Worker
1.3 Historical development of Medical Social Work in India
1.4 Practice of Medical Social work Methods in Hospital settings-their needs and importance in working with patients and families
1.5 Scope and limitations of practice in Medical Social Work

Unit - 2: Psychological, Social and Economic Implications of Illness

2.1 General considerations: Psychosomatic approach
2.2 Implications: Patient a whole
2.3 Psychosomatic approach- towards the Patient
2.4 Multidisciplinary team work: Needs, Importance and principles
2.5 Role of Social Worker as a Team Member

Unit - 3: Structure and Functions of Hospitals

3.1 The hospital as a formal organization
3.2 Health Organizations-National, State, District Hospital, PHC, Dispensary
3.3 Goals, Technology, Structure and Functions of a Hospital
3.4 Departments, Administrative Procedures of Hospital
3.5 Medical Social Work Department-Staffing, Organization and Functions, Extensional Services, Public Relation

Unit - 4: Impairment- Disability and Handicap

4.1 Classification of Physical Handicapped-Orth. Disability, Visual, Aural impairment and speech disability
4.2 Psycho-social problems: implication of Handicapped
4.3 Rehabilitation: Types of rehabilitation
4.4 Role of the Medical Social Worker in rehabilitation planning
4.5 Resource Mobilization and follow up

Unit - 5: Role of Medical Social Worker in Different Settings

5.1 Out Patient Unit & Intensive Care Unit
5.2 Gynecology Unit- Maternity Ward, Abortion Clinic & Family Planning Centre
5.3 STD Clinic, TB Programme, Cancer Department
5.4 Counselling: Concept, area- Psychiatry, Drug dependent unit, HIV/AIDS
5.5 Training of Para Professionals and Volunteers

(Total 50 Hrs.)

Recent Articles: Two recent articles from journals will be prescribed every year.

Pedagogy: The teaching will involve lectures, discussions, discussions, assignments on select topics. The students will be encouraged to prepare assignments/term papers a on any theoretical aspect and essentially supplement through a case study from the field. Such term papers will be discussed in the group and will be part of the internal assignment.
Course - XV: Practical - Concurrent Field Work

The Concurrent Field Work will be based on continuous participation with an agency/ institution/ organization for about four weeks, working two days a week. Thus students will be placed with four different agencies for four weeks each.

The emphasis will be laid on understanding intervention methods and also on application of these methods by participating in the interventions. Students will work for at least 30 working days during the semester and to prepare separate report for each day.
IV SEMESTER

Course XVI & XVII: Report of Block Field Work ........................................................... MM: 200

A student shall be attached with an agency for a period of 45 to 60 working days. He/ She will prepare a report on the work done there under the agency supervisor. Agency Supervisor will certify the report of work done and shall be submitted in the department (in the form of a running text in Chapters/Sections) for evaluation.

Course XVIII & XIX: Dissertation ................................................................. MM: 200

A student shall undertake a minor research, as learnt in the course of research methodology. It would involve formulation of problem, data collection, analysis and report writing. The dissertation will be submitted in typed/ handwritten script for evaluation.

Course XX: Viva-Voce ................................................................. MM: 100

As indicated in the model syllabus provided by U.G.C. that overall comprehension of theory contents should be examined in terms of speaking capacity of student, the viva-voce examination will be conducted.